

**EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, September 28, 2016 at 1:00 p.m. via Video Conference
EMSA Corporate Offices**

1111 Classen Drive, Oklahoma City, OK
1417 North Lansing Avenue, Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted September 26, 2016 at 4:03 p.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma on September 26, 2016 at 4:24 p.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Dr. Phillip Berry
Dr. Jim Rodgers
Mr. Joe Hodges
Ms. Jan Slater
Mr. Larry McAtee
Ms. Allison Petersen
Dr. Jeffrey Goodloe
Mr. Phil Lakin (1:12 p.m.)

TRUSTEES ABSENT

Mr. Larry Stevens (Excused)
Chief Bryan Wood (Excused)

OTHERS PRESENT

Steve Williamson, EMSA
Jim Winham, EMSA
Angie Lehman, EMSA
Frank Gresh, EMSA
Tracy Johnson, EMSA
Kent Torrence, EMSA
Julie Roberts, EMSA
Kelli Bruer, EMSA
Lara O'Leary, AMR
Randy Strozyk, AMR
Tina Wells, AMR
Doug Dowler, City of OKC
Jim Orbison, Riggs, Abney
Hannah Jackson, Schnake, Turnbo
Chelsey Ryerson, RSM, LLP

A quorum was present and the meeting was called to order at 1:00 p.m. by Ms. Petersen.

CONSENT AGENDA

1. Approval of Board Minutes from EMSA’s Regular Board of Trustees Meeting of August 24, 2016 at 1:00 p.m.

UPON motion made by Mr. Hodges and seconded by Ms. Slater, the Board of Trustees voted to approve the Board Minutes from the Regular EMSA Board of Trustees Meeting dated August 24, 2016 at 1:00 p.m.

AYE: Dr. Berry, Ms. Petersen, Ms. Slater, Mr. McAtee, Dr. Rodgers, Mr. Hodges

NAY: None

ABSENT: Mr. Stevens, Chief Wood

The Motion was passed.

REGULAR AGENDA

1. Chairman’s Report

Ms. Petersen reported the new bulletin e-mails the Board is receiving are intended to assist everyone in their understanding of EMSA’s programming, i.e., upcoming events, opportunities to be involved and to engage with staff, etc. Ms. Petersen shared that she attended and was impressed with EMSA’s representation at the Edmond substation grand opening and encouraged all to stop by if they have the chance. Ms. Petersen informed the Board that she received their Board evaluations and the data indicates the Board needs to invest more time in strategic planning. She stated time will be set aside for that in the October meeting.

2. Presentation of Audited Financial Statements for the Year Ended June 30, 2016

Mr. Torrence introduced Chelsey Ryerson, Audit Manager with RSM, LLP. Ms. Ryerson presented a recap of EMSA’s Annual Audit. Full details of discussions are included in meeting transcript.

3. President's Report

a. Compliance Report-Jim Winham, Chief Operating Officer. Mr. Winham reported the compliance and exclusion numbers for August 2016. Discussions were had regarding Mustang calls, substations and on-scene time.

b. Financial Report-Kent Torrence, Chief Financial Officer. Mr. Torrence presented the July and August 2016 Financial Review and reported the numbers for those months.

c. Patient Revenue Cycle-Angela Lehman, Chief Revenue Officer. Ms. Lehman reported the August 2016 Patient Services Outlook report.

d. Patient Satisfaction and Key Patient Indicators-Kelli Bruer, VP Communications/PR. Mr. Williamson congratulated Ms. Bruer and team for recently winning four public relations awards. Ms. Bruer presented the August 2016 Compass Point Dashboard.

e. President's Commentary-Steve Williamson, Chief Executive Officer. Mr. Williamson reported that the City of Yukon is going out to bid for ambulance service due to their wanting two dedicated ambulances (and one back-up) with their name on them. In the meantime, we will continue providing service and wait to see what happens. He continued his report informing the Board that less than 2% of ambulance services in the U.S. are accredited and that Tulsa and Oklahoma City are the 34th and 35th in the world to accomplish accreditation. Mr. Williamson is excited about changes in the law regarding non-emergency transports and believes that EMSA's five-year effort to get these laws changed was a key factor. AMR was licensed today for this type of transport and will add van ambulances to their fleet. He added that these transports are strictly inter and intra facility and will not take anything away from our emergency deployment.

4. Medical Director's Report

Ms. Petersen commended the Medical Control Board for the cardiac survival data that was provided to the Board. She thought it was very impressive and appreciates the efforts and attention to such an important cause.

Dr. Goodloe reported that it has not been a quiet few weeks in Tulsa or Oklahoma City for the front line and he is very proud of the dispatchers, medics and EMTs out there doing the right thing which is taking care of everyone regardless of their age, gender, race, religion, etc. He added that there are no sides when it comes to an emergency situation and it's not our place to determine fault. We take care of everyone.

5. New Business

There is no New Business at this time.

6. Trustees' Reports

There are no Trustees' Reports at this time.

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7. **Next Meeting** will be held Wednesday, October 26, 2016 at 1:00 p.m.

8. **Adjourn**

Ms. Petersen adjourned the meeting at 2:26 p.m.

Julie Roberts, Assistant Secretary

Date