

EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, June 28, 2017 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
1111 Classen Drive, Oklahoma City, OK
1417 North Lansing Avenue, Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted June 27, 2017 at 9:07 a.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on June 27, 2017 at 9:06 a.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Ms. Kelly Brader
Mr. Larry McAtee
Mr. Larry Stevens
Mr. Wiley Williams
Ms. Allison Petersen
Chief Bryan Wood
Dr. Jeffrey Goodloe
Dr. Jim Rodgers (1:01 p.m.)
Mr. Phil Lakin (1:03 p.m.)

TRUSTEES ABSENT

Ms. Jan Slater (Excused)
Mr. Joe Hodges (Excused)

OTHERS PRESENT

Steve Williamson, EMSA
Jim Winham, EMSA
Tracy Johnson, EMSA
James Davis, EMSA
Angela Lehman, EMSA
Kelli Bruer, EMSA
Julie Roberts, EMSA
Sonny Geary, AMR
Lara O'Leary, AMR
James Blocker, OKC Fire
Doug Dowler, City of OKC
Christian York, City of OKC
Jim Orbison, Riggs Abney

A quorum was present and the meeting was called to order at 1:00 p.m. by Madam Chair Allison Petersen.

CONSENT AGENDA

1. Approval of Board Minutes from EMSA’s Board of Trustees Special Meeting dated May 24, 2017 at 1:00 p.m.

Upon motion made by Chief Wood and seconded by Mr. Stevens, the Board of Trustees voted to approve the Board Minutes from EMSA Board of Trustees Special Meeting dated May 24, 2017 at 1:00 p.m.

AYE: Mr. McAtee, Chief Wood, Mr. Williams, Ms. Brader, Ms. Petersen, Mr. Stevens

NAY: None

ABSENT: Ms. Slater, Mr. Hodges, Mr. Lakin, Dr. Rodgers

The Motion was passed.

REGULAR AGENDA

1. Chairman’s Report

None at this time.

2. Approval of Professional Services Agreement between the City of Oklahoma City and the Emergency Medical Services Authority including Exhibit 1 and Exhibit 2

Mr. Williamson reminded the Board that this is an annual agreement brought to the Board every July and no changes have been made.

Upon motion made by Mr. Stevens and seconded by Mr. Williams, the Board of Trustees voted to approve the Professional Services Agreement between the City of Oklahoma City and the Emergency Medical Services Authority including Exhibit 1 and Exhibit 2.

AYE: Mr. Williams, Mr. McAtee, Ms. Petersen, Ms. Brader, Chief Wood, Dr. Rodgers, Mr. Stevens, Mr. Lakin

NAY: None

ABSENT: Ms. Slater. Mr. Hodges

The Motion was passed.

3. President's Report

a. Compliance Report – Jim Winham, Chief Operating Officer – Mr. Winham reported the compliance and exclusion numbers for the month of May 2017. Discussions were had regarding priority calls, the City of Yukon's EMS situation, financial penalties for late calls and for falling under the required minimum.

b. Financial Report – Kent Torrence, Chief Financial Officer – Mr. Torrence presented the financials for the month of May 2017. Brief discussions were held regarding delivery of the budgeted ambulances and the timing of these capital expenditures.

c. Patient Revenue Cycle – Angela Lehman, Chief Revenue Officer – Mr. Williamson informed the Board that Ms. Lehman was not able to attend this meeting due to illness and that the Patient Financial Services report is available for viewing online.

d. Patient Satisfaction – Kelli Bruer, VP Communications/Public Relations – Ms. Bruer presented the May 2017 Compass Point Dashboard report.

e. President's Commentary – Steve Williamson, Chief Executive Officer – Mr. Williamson updated the Board on the strategic planning session held several months ago, with representatives from EMSA, AMR and the Office of the Medical Director in attendance. EMSA's Mission Statement and Vision Statement were re-evaluated and updated as well as the Core Values reviewed. The planning session included a close look at market intelligence consisting of two significant areas—integrated mobile healthcare and specialty care services. Both areas' strengths, weaknesses and opportunities were examined and specialty care services was chosen as EMSA's direction moving forward. Patient navigation, i.e., moving patients through the healthcare system both internally and externally while providing medical care to these customers appears to be a valuable niche for EMSA.

Ms. Petersen made an inquiry to Dr. Goodloe regarding a pilot project pertaining to mobile integrated mental health assessments. Dr. Goodloe confirmed this project as one that is a key asset to the Tulsa community. He added it is funded through volunteer hours that include certified personnel from law enforcement, EMSA, Tulsa Fire and mental health professionals. The value of this project was shown with a drop as high as 70% in some of the top requestors of 911 services, which shows that through a small investment there could be long-term sustainability that could ultimately be worth the support of city dollars and/or foundation money. Ms. Petersen stated that we should be aware that even when EMSA cannot drive a project, we can be a key partner by assisting in these projects and whatever infrastructure we can assist them with serving our own mission—there is that soft financial connection that although we donated this, we are receiving a return on our investment through decreased utilization and other avenues.

4. Medical Director's Report – Jeffrey Goodloe, M.D., Medical Director – Dr. Goodloe shared that when he is out making calls, he is directly able to see how multiple agencies are working well together, i.e., fire department, EMSA, police department, American Airlines. He invited any of the Board members to join him in seeing these calls firsthand. He went on to say the clinical care is very good and they continue to look at all parameters monthly. Dr. Goodloe informed the Board that he and the Assistant Medical Director, Dr. Curtis Knoles, have been selected to present educational sessions at national and international conferences in late 2017 and early 2018. He

EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, June 28, 2017 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
Page Four

added that these conferences are very highly regarded and it is a great opportunity to share with others what we are doing here.

5. New Business

None at this time.

6. Trustees' Reports

None at this time.

7. Next Meeting – Wednesday, July 26 2017 at 1:00 p.m. Ms. Petersen reminded the Board that we will be slating officers for the next year at this meeting.

8. Adjourn - The meeting was adjourned by Madam Chair Petersen at 2:09 p.m.

Julie Roberts, Assistant Secretary

Date