

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust  
Board of Trustees Special Meeting**

Wednesday, August 24, 2016 – 1:00 pm  
Cattle Country Lodge  
1200 N. 8<sup>th</sup>, Stroud, OK 74079

**Minutes:**

**NOTICE AND AGENDA** for the Special Meeting of the Board of Trustees of the Emergency Medical Services Authority, a Public Trust, was posted August 22, 2016 in the offices of the City Clerk of Oklahoma City at 12:19 p.m., and with the City Clerk of City of Tulsa on August 22, 2016 at 10:45 a.m., more than 48 hours prior to the time set for the meeting.

**TRUSTEES PRESENT**

Mr. Joe Hodges  
Dr. Jim Rodgers  
Mr. Larry McAtee  
Chief Bryan Wood  
Ms. Jan Slater  
Ms. Allison Petersen  
Dr. Jeffrey Goodloe  
Dr. Phillip Berry (1:10 p.m.)  
Mr. Phil Lakin (1:43 p.m.)

**TRUSTEES ABSENT**

Mr. Larry Stevens (Excused)

**OTHERS PRESENT**

Steve Williamson, EMSA  
Frank Gresh, EMSA  
Jim Winham, EMSA  
Angela Lehman, EMSA  
Kelli Bruer, EMSA  
Julie Roberts, EMSA  
Sonny Geary, AMR  
Rick Ornelas, AMR  
Tina Wells, AMR  
Lara O'Leary, AMR  
Joanne McNeil, AMR  
Jim Orbison, Riggs Abney  
Kris Koepsel, Riggs Abney  
Bob Nance, Riggs Abney  
Steve Turnbo, Schnake Turnbo  
Paul Coggins, Locke Lord-Dallas, TX

A quorum was present and the meeting was called to order at 1:00 p.m. by Ms. Allison Petersen.

**CONSENT AGENDA**

**1. Approval of Board Minutes from EMSA’s Regular Board of Trustees Meeting of July 27, 2016 at 1:00 p.m.**

Upon motion made by Chief Wood and seconded by Ms. Slater, the Board of Trustees voted to approve EMSA’s Regular Board Minutes of July 27, 2016.

AYE: Mr. Hodges, Mr. McAtee, Dr. Rodgers, Chief Wood, Ms. Slater, Ms. Petersen

NAY: None

ABSENT: Dr. Phillip Berry, Mr. Phil Lakin, Mr. Larry Stevens

The Motion was passed.

**REGULAR AGENDA**

**1. Chairman’s Report**

Madam Chair Petersen welcomed and thanked everyone for traveling to Stroud for the Special Meeting of the Board.

**2. President’s Report**

- a. **Compliance Report**, Jim Winham, Chief Operating Officer—Mr. Winham reported the compliance and exclusion numbers for July 2016. Discussions held regarding the priority late calls and the overload percentages.
- b. **Patient Revenue Cycle and KPIs**, Angela Lehman, Chief Revenue Officer—Ms. Lehman reported the July 2016 Patient Financial Services Outlook and Key Performance Indicators.
- c. **Patient Satisfaction**, Kelli Bruer, VP Communications/PR—Ms. Bruer reported the July 2016 Compass Point Dashboard. Discussions were had regarding IT issues and EMSAcare enrollment. Ms. Slater inquired as to the Board governance reporting; Ms. Petersen stated she would be sending the new survey out following this meeting.
- d. **President’s Commentary**, Steve Williamson, Chief Executive Officer—In consideration of time for the Executive Session, Mr. Williamson chose to forego his commentary.

**3. Medical Director’s Report**

Dr. Goodloe reported that he continues to be greatly inspired by the EMTs and paramedics who comprise the front line of the EMS system. The medical practice has recently identified areas to improve upon training for individuals, field supervisors, training officers, and educational personnel. Dr. Goodloe reported that his team continues to look at on-scene

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust**

**Board of Trustees Special Meeting**

Wednesday, August 24, 2016 – 1:00 pm

Page 3

time efficiencies and that they anticipate seeing time shrinkage in the on-scene time as well as the hospital return time.

4. **An Executive Session of the Board of Trustees, as authorized by Title 25, § 307 B.4 of the Oklahoma Statutes, for the purpose of confidential communications with its attorneys concerning a potential or threatened claim against EMSA and other parties involving the False Claims Act, and, with the advice of its attorneys, a determination by the Board of Trustees that disclosure to the public of the communications in such Executive Session will seriously impair the ability of the Board of Trustees to process such claim in the public interest.**

Ms. Petersen called for a motion to hold an Executive Session for such purpose and to make such determination based on the advice of its attorneys. Upon motion made by Dr. Rodgers and seconded by Ms. Slater, the Board of Trustees voted to hold an Executive Session.

AYE: Dr. Berry, Ms. Petersen, Ms. Slater, Mr. McAtee, Chief Wood, Dr. Rodgers, Mr. Hodges

NAY: None

ABSENT: Mr. Lakin, Mr. Stevens

The Motion was passed.

**Ms. Petersen called the public meeting back to order and moved that the Executive Session be formally closed.** Upon motion made by Chief Wood and seconded by Dr. Rodgers, the Board of Trustees voted to exit the Executive Session.

AYE: Dr. Berry, Ms. Petersen, Ms. Slater, Mr. McAtee, Chief Wood, Dr. Rodgers, Mr. Hodges, Mr. Lakin

NAY: None

ABSENT: Mr. Stevens

The Motion was passed.

5. **After a return by the Board of Trustees to the public meeting, we have no action which concerns the above-described claim and no action that is needed to re-vote.**

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust  
Board of Trustees Special Meeting**

Wednesday, August 24, 2016 – 1:00 pm

Page 4

**6. Approval of the Second Amended and Restated Bylaws of EMSA**

Upon motion made by Ms. Slater and seconded by Dr. Rodgers, the Board of Trustees voted to approve the Second Amended and Restated Bylaws of EMSA.

AYE: Mr. Lakin, Mr. Hodges, Dr. Rodgers, Chief Wood, Mr. McAtee, Ms. Petersen,  
Dr. Berry

NAY: None

ABSENT: Mr. Stevens

The Motion was passed.

**7. New Business**

None

**8. Trustees' Reports**

None

**9. Next Meeting** – Wednesday, September 28<sup>th</sup> at 1:00 pm via video conference – EMSA Administrative offices, 1111 Classen Drive, Oklahoma City, OK 73103 and 1417 N. Lansing Ave., Tulsa, OK 74106

**10. Adjourn**

The Special Meeting was adjourned at 3:54 p.m.

---

Julie Roberts, Assistant Secretary

---

Date