

EMERGENCY MEDICAL SERVICES AUTHORITY - A Public Trust
Regular Board of Trustees Meeting
Wednesday, December 17, 2014 at 1:00 p.m. via Video Conference
EMSA Corporate Offices
1111 Classen Drive, Oklahoma City
1417 N. Lansing Ave., Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted December 15, 2014 at 11:00 a.m., in the offices of the City Clerk of Tulsa, and with the City Clerk of Oklahoma City, on December 15, 2014 at 11:04 a.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Mr. Clay Bird
Mr. Larry McAtee
Mr. Joe Hodges
Mr. Stephen Rodolf
Dr. Jeffrey Goodloe

Trustees Absent

Mr. Phil Lakin (Excused)
Mr. Larry Stevens (Excused)
Dr. Jim Rodgers (Excused)
Ms. Lillian Perryman (Excused)

OTHERS PRESENT

Stephen Williamson, EMSA
Kent Torrence, EMSA
Jim Winham, EMSA
Tracy Johnson, EMSA
Kelli Bruer, EMSA
Sara Bovaird, EMSA
Frank Gresh, EMSA
Sonny Geary, AMR
Michael Murphy, AMR
Tina Wells, AMR
Lara O'Leary, AMR
Rick Ornelas, AMR
Major Blocker, City of OKC
Jim Orbison, Riggs/Abney
Hannah Jackson, Schnake/Turnbo

A quorum was present and the meeting was called to order at 1:00 p.m. by Mr. Larry McAtee.

CONSENT AGENDA

1. **Approval of Board Minutes from EMSA's Regular Board of Trustees Meeting of November 19, 2014 at 1:00 p.m.**

UPON Motion made by Mr. Stephen Rodolf and seconded by Mr. Joe Hodges, the Board of Trustees voted to Approve the Board Minutes from EMSA's Regular Board of Trustees Meeting dated November 19, 2014 at 1:00 p.m.

AYE: Mr. Joe Hodges, Mr. Stephen Rodolf, Mr. Larry McAtee

ABSTENTION: Mr. Clay Bird

NAY: None

The Motion was passed.

2. **Approval of EMSA Board of Trustees Schedule of Regular Meetings for 2015**

UPON Motion made by Mr. Clay Bird and seconded by Mr. Stephen Rodolf, the Board of Trustees voted to Approve the EMSA Board of Trustees Schedule of Regular Meetings for 2015.

AYE: Mr. Joe Hodges, Mr. Stephen Rodolf, Mr. Clay Bird, Mr. Larry McAtee

NAY: None

The Motion was passed.

REGULAR AGENDA

1. **Chairman's Report**

There is no Chairman's Report today.

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2. President's Report

First, we want to speak about Ebola and Sonny Geary from AMR is here to talk about it. We have been very active in handling the concerns in both divisions and nationally. AMR has provided connections throughout the United States; and Dr. Goodloe's presence in dealing with Ebola for the medics and putting it truly into perspective has made us better prepared for other highly infectious diseases that can infect the population.

Sonny Geary updates everyone that our national team continues to monitor, watch and update on Ebola. Locally, both infectious disease units are prepared in case they are needed for deployment – one in each division. There is still a low risk individual being monitored in Okmulgee County and one in Logan County.

Dr. Goodloe confirms that Ebola is first and foremost a public health issue – but the EMS system has a very important role of being able to appropriately screen individuals with a heightened risk of a serious illness – and then to carefully and safely respond. Our EMS system (4,000 plus) works prudently with our Hospitals, along with state and local Health Departments making sure we don't unnecessarily spread such illnesses.

Our dispatch centers in both metropolitan areas are continuing to ask symptom and travel specific screening questions – and we will continue to do this through the flu season – pretty much into spring.

Mr. Williamson informed everyone that we have been busy working with our institute of health program on our Quality Improvement Tool – constantly wanting to improve. We have our software up and are training employees on how to get necessary graphs and research going. At the next meeting, we will have Kelli discuss our patient satisfaction measurements. We are using the external company that 70 other ambulance services are using – so we can compare our numbers and look for areas where we are doing well and where we can improve.

Mr. Williamson would like to now discuss the Compliance and Exclusion Report. For the Eastern Division – they were at 94% on Priority 1's, 99% on Priority 2's and 95% on Priority 3's. The Western Division was 90% on Priority 1's, 98% on Priority 2's and 93% on Priority 3's.

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As far as discrimination is concerned, I am happy to say that there is no problem with any discrimination.

Late calls were 1% in the East and 1.5% to 2% in the West due to inclement weather.

For the Patient Financial Key Indicators – our graph shows more cash coming in quickly than compared to previous years. We went from collecting 11% of gross charges for 90 days to collecting over 20% of gross charges for the 90 days. We then go to the weekly payor mix – Commercial is up in both East and West – Medicaid is up in the East and Medicare is about the same. A problem for the West is Medicare HMO's – just now starting with the renewals of that Obama plan. Cash is the same but Medicare, Medicaid and Medicare HMO specifically are daunting as we are going to see less cash. We are monitoring those HMO's to see what they are doing.

Lastly the EMSACare Adjustments are much better than expected – we had many less write-offs than we expected.

Mr. Williamson then discussed the Tulsa/OKC Additions. Next month we will have blueprints at the meeting for the new building in OKC in which we are receiving the land – it has been in the budget from the City of Oklahoma City.

The Tulsa Facility is a two story add-on of 16,000 feet and we need that. The Tulsa Facility was built in 1986 – we had 14 vehicles and now we have 50. Our medical supply and education space is what needs to grow. We have been working with the City on the possibility of being part of a bond issue.

Mr. Hodges discusses Item C – the CEO's Performance in Compensation Program. We brought this up over two meetings ago when we were looking at market adjustments and raises for all employees and we have approved all but the CEO.

As you all may remember, the CEO is currently paid below the 50th percentile in terms of compensation and he has 37 years of experience. So, the Finance Committee recommended that we move forward with raising the CEO from \$208,000 to \$266,000 over the fiscal year. Since our fiscal year starts in July, we wanted to go ahead and give the CEO half that raise to \$235,473. Then in six months, we would move his salary to \$266,084 – moving his salary to the 75th percentile. Therefore, I would make a motion to move the salary beginning January 1, 2015 to \$235,473; and then increasing it to \$266,084 on 7/1/15.

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Mr. Hodges continued that executive compensation is a very sensitive subject. Research has shown us that Mr. Williamson has been undercompensated for a number of years. I believe it's time to move into a market based setting.

Mr. Bird asked if our last discussion was to move it up this quickly. Mr. Hodges said yes it was and that we have it in this year's budget and next year's budget.

2(c). Approval of CEO'S Performance Compensation to \$235,473 on 1/1/2015; and to \$266,084 on 7/1/2015.

UPON Motion made by Mr. Joe Hodges and second by Mr. Stephen Rodolf, the Board of Trustees voted to Approve the CEO's Performance Compensation to \$235,473 on 1/1/2015; and to \$266,084 on 7/1/2015.

AYE: Mr. Joe Hodges, Mr. Stephen Rodolf, Mr. Clay Bird, Mr. Larry McAtee

NAY: None

The Motion was passed.

3. Medical Director's Report

Good news across the board to share with everyone.

First, the flu forecast carries concern as this year's vaccine did not cover the more prevalent strains. We expect the volume to go up over the next couple of months.

Dr. Goodloe is pretty happy with developments regarding hospital bed delay times. St. Francis has opened a new emergency department with many additional exam rooms, therefore yielding little to no wait time once ambulances are there. There has been very little wait time at Hillcrest since the new physical plant opened up – that has been very positive. In OKC this last week – the bigger hospitals were completely saturated in the ED. So we'll watch over the next 2 to 3 months and see how everything goes – I think it might be wise if we have a system that primarily deals with infectious diseases year round – whether it is the flu epidemic or something exotic like Ebola or SARS.

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Dr. Goodloe thanks the Authority for placing the contribution of some monies toward medical oversight in the Contract with AMR. I am hoping that next month the Medical Control Board will act favorably toward bringing in an Associate Medical Director for our system. The position will be part-time – a couple of days a week.

In this New Year, we will fundamentally change the mechanism of CPR – and will be one of the first in the United States to do so. This device will change the concept of chest compressions and decompressions. Think of it as a suction cup or a plunger that gets applied to the chest – you still perform it manually – it is not a machine. This device will probably be priced between \$800-\$1,000 and we hope to have in our system by May, 2015.

Our EMS system continues to do excellent work and there are no clinical concerns whatsoever.

4. New Business

Mr. Williamson would like to thank the Board for the increase and for all they do. He would also like to thank the Oklahoma City Fire Department that has worked diligently with AMR/EMSA to work on the out of date drugs that they carry so they don't become a waste. It sounds like a little thing but it's a huge problem and I want to thank the Chief and the OKC Fire Department for the constant work that you do. He would also like to thank the American Ambulance Association for the award given to him – he was presented with the J. Walter Schaefer Memorial Award for Excellence for his years of service, advancing the association, members and the industry through his leadership and advocacy efforts. Many, Many Thanks.

5. Trustees Report

There is no Trustees Report at this time.

6. Next Meeting is Wednesday January 28, 2015, at 1:00 p.m., at **EMSA Corporate Offices**, 1111 Classen Dr., Oklahoma City, OK 73103 and 1417 N. Lansing Avenue, Tulsa, OK 74106

7. Adjourn

Mr. McAtee adjourned the meeting at 2:02 p.m.