



MEMORANDUM

Date: July 17, 2024

To: EMSA Board of Trustees
Johna Easley, President & CEO

From: Lora Conger, CFO

Re: 2024 Ford Expeditions for Field Operation Supervisors

EMSA will be purchasing four (4) Ford Expeditions to be used as Field Operations Supervisor Vehicles. There will be two in each division, and they will replace the existing vehicles, which are Chevrolet Tahoes. EMSA's fleet mechanics are Ford certified and familiar with Ford's routine maintenance requirements needed to maintain EMSA's fleet. The Ford Expeditions are custom built with storage bins throughout the cabin for easy access to frequently used items, while also ensuring equipment remains in place while driving. The Tahoes will remain in EMSA's fleet as backups. This measure ensures that EMSA has additional resources available to support operations in case of unexpected vehicle downtime or increased demand.

EMSA Purchasing Policy A3 section C, requires that all purchases exceeding \$50,000 must be approved by the EMSA Board of Trustees. EMSA plans to purchase the Ford Expeditions as a sole source/noncompetitive purchase under Section 5, part H of the purchasing policy. EMSA is receiving governmental pricing from the dealership.

As such, EMSA is requesting board approval for the purchase of four (4) 2024 Ford Expeditions in the amount of \$238,580.