



EMERGENCY MEDICAL SERVICES AUTHORITY – A PUBLIC TRUST

Regular Board of Trustees Meeting

November 16, 2022, at 1:00 p.m. via Teleconference

1417 N Lansing Avenue, Tulsa, OK 74106

6205 S. Sooner Road, OKC OK 73135

Board of Trustee Meeting Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were filed November 15, 2022, at 8:27 a.m. with the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on November 15, 2022, at 8:31 a.m., 24 hours prior to the time set for the meeting.

Trustees Present:

Chief Richard Kelley

Phil Lakin

Allison Petersen

Tammy Powell

Jan Slater

Wiley Williams

Others Present:

Johna Easley, EMSA

Frank Gresh, EMSA

Sonia Coleman, EMSA

Adam Paluka, EMSA

Lora Conger, EMSA

James Davis, EMSA

Christopher Jenkins, EMSA

Jim Orbison, Riggs Abney

Trustees Absent:

Chief Michael Baker- Excused

Dr. Jeffery Goodloe- Excused

Scot Rigby- Excused

Scott Vaughn- Excused

Chief Bryan Wood- Excused

**EMERGENCY MEDICAL SERVICES AUTHORITY
Board of Trustees Meeting
November 16th, 2022**

A quorum was present, and the meeting was called to order at 1:05 p.m. by Chairman Wiley Williams.

CONSENT AGENDA

1. **Approval of Board Minutes from the EMSA Board of Trustees Regular Meeting dated October 26, 2022.**

A motion was made by Ms. Slater and seconded by Councilor Lakin to accept the October 26, 2022, EMSA Board of Trustees Meeting Minutes.

AYE: Chief Kelley, Councilor Lakin, Ms. Petersen, Ms. Powell, Ms. Slater, Mr. Williams

NAY:

ABSENT: Chief Baker, Mr. Rigby, Mr. Vaughn, Chief Wood

The motion is passed.

2. **Approval of the EMSA Board of Trustees 2023 Meeting Schedule.**

A motion was made by Ms. Slater and seconded by Ms. Powell to accept the EMSA Board of Trustees 2023 Meeting Schedule.

AYE: Chief Kelley, Councilor Lakin, Ms. Petersen, Ms. Powell, Ms. Slater, Mr. Williams

NAY:

ABSENT: Chief Baker, Mr. Rigby, Mr. Vaughn, Chief Wood

The motion is passed.

REGULAR AGENDA

1. **Chairman's Report-** Wiley Williams, Chairman of the Board– No formal report.
2. **President's Report**
 - a. **Operational Compliance Report-** Frank Gresh, Interim Chief Operations Officer– Mr. Gresh presented the Response Time Compliance Summary for October 2022 to the Board. Mr. Gresh reported the Eastern Division Beneficiary jurisdictions were compliant for all calls. In the Eastern Division Non-beneficiary jurisdictions, compliance was not met in

EMERGENCY MEDICAL SERVICES AUTHORITY

Board of Trustees Meeting

November 16th, 2022

Priority 1 and 2 calls. There was 100% compliance in Priority 3 and 4 calls. The Western Division Beneficiary jurisdictions continued to be out of compliance in all categories. The Western Division Non-beneficiary jurisdictions were not in compliance on Priority 1, and 2 calls. Ms. Easley said November 2022 compliance is looking much better for the Western Division – it currently sits at 64%. Ms. Slater asked what is behind the uptick and Mr. Gresh said most of the improvement in compliance in the Western Division can be tied to the traveling Best Practice Medicine Paramedics who are now working in the system and Ms. Easley said the new EMTs who graduated from the EMSA Advantage EMT School are also helping to improve compliance in the West. Ms. Easley reminded Board Members that the BPM medics are a short-term solution, and the goal is to backfill those positions with EMSA employees over the next several months. Members of the Board expressed their pleasure with these compliance improvements. Mr. Gresh also shared the running 12-month compliance trend for both divisions as well as exclusions. Data representing the percentage of minutes late was shared for both divisions. Data on BLS 9-1-1 utilization and IFT usage in the system was also shared with Trustees. Mr. Gresh also discussed bed delay trends with Trustees and updated them on system efforts to reduce the effect of bed delays on the system. Call volume trends were also discussed showing that FY23 continues to approach all-time high levels of call volume in both the Eastern and Western Divisions.

- b. **Financial Report** – Lora Conger, Chief Financial Officer - Ms. Conger presented the year-to-date FY23 Income Statement. She said finances YTD are running very close to budgeted numbers. She said there is less self-pay and more commercial governmental pay. She also said the monies from the AMR settlement in October added \$5.5 Million to revenue. She also presented expenses and explained that salary and wages being over budget is directly related to the BPM contracts and there would be an updated budget presented to the Board soon. She also commented on the negative variance associated with supplies and said that is related to fuel costs. Ms. Slater asked when EMSA would be able to do without the BPM contracted Paramedics because of the high cost. Ms. Easley said she feels confident EMSA will be winnowing those BPM numbers down as EMSA hires its own providers. The original contract length with BPM for the 9-1-1 system Paramedics was for 180 days, and while there may be an extension it won't be for those full 40 BPM medics initially contracted.
- c. **Key Performance Indicators Report** – Adam Paluka, Chief Public Affairs Officer – Mr. Paluka presented the KPIs for October 2022. He noted that he and Mr. Gresh are still trying to find a way to restart the Patient Satisfaction Surveys after the company conducting the surveys changed the survey methodology. He said there were many Halloween events EMSA participated in and that he is working with EMSA's website developers to do some targeted recruitment ads via Google Ads.
- d. **President Commentary**- Johna Easley, Interim Chief Executive Officer – Ms. Easley reminded the board that at the October meeting, Trustees approved the purchase of additional ambulances. Mr. Gresh updated the Board on the recent purchase of two used

EMERGENCY MEDICAL SERVICES AUTHORITY
Board of Trustees Meeting
November 16th, 2022

ambulances. He said he was also able to find several new Ford chassis that will be remounted in North Carolina in the coming months.

Ms. Easley shared with the Board that close to 32 EMSA and BPM Paramedics have been cleared. She commended the EMSA Clinical Department and thanked the Office of the Medical Director who have the final say in those clearances.

A motion was made by Chief Kelley and seconded by Ms. Slater to accept the President's Report.

AYE: Chief Kelley, Councilor Lakin, Ms. Petersen, Ms. Powell, Ms. Slater, Mr. Williams

NAY:

ABSENT: Chief Baker, Mr. Rigby, Mr. Vaughn, Chief Wood

The motion is passed.

3. **Chief Medical Officer's Report**- Dr. Jeffrey Goodloe, Chief Medical Officer – Dr. Goodloe was not in attendance but did provide slides for Trustees to review at their leisure. Mr. Gresh talked about the upcoming launch of the whole blood program.
4. **New Business** – No New Business.
5. **Trustees' Reports** – No Trustees' Report.
6. **Next Meeting** – Wednesday, December 14, 2022, at 1:00 p.m.
7. **Adjourn** – The meeting was adjourned by Mr. Williams at 1:55 p.m.

Adam Paluka, Assistant Secretary

Date