



EMERGENCY MEDICAL SERVICES AUTHORITY – A PUBLIC TRUST

Special Board of Trustees Meeting

September 23, 2022, at 11:00 a.m.

Hampton Inn & Suites, 915 Ada Webb Dr, Stroud, OK 74079

Board of Trustee Meeting Minutes:

NOTICE AND AGENDA for the Special Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were filed September 20, 2022, at 10:15 a.m. with the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on September 20, 2022, at 10:54 a.m., 48 hours prior to the time set for the meeting.

Trustees Present:

Dr. Jeffrey Goodloe
Chief Richard Kelley
Chief Michael Baker
Allison Petersen
Tammy Powell
Scot Rigby
Jan Slater
Scott Vaughn
Wiley Williams

Others Present:

Johna Easley, EMSA
Frank Gresh, EMSA
Adam Paluka, EMSA
Lora Conger, EMSA
Jim Orbison, Riggs Abney
Kris Koepsel, Riggs Abney

Trustees Absent:

Phil Lakin - Excused
Chief Bryan Wood - Excused

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A quorum was present, and the meeting was called to order at 11:00 a.m. by Chairman Wiley Williams.

CONSENT AGENDA

1. Approval of Board Minutes from the EMSA Board of Trustees Meeting dated August 24, 2022.

A motion was made by Ms. Slater and seconded by Ms. Petersen to accept the August 24, 2022, Meeting Minutes.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Chief Wood

The motion is passed.

REGULAR AGENDA

1. **Chairman's Report**- Wiley Williams, Chairman of the Board, had no report.
2. **Approval of Interlocal Subsidy Agreement between EMSA and The City of Edmond** – Wiley Williams, Board Chair

Mr. Williams asked Ms. Easley to explain this agenda item. She said this is a standard agreement that is renewed annually that allows EMSA to provide services in The City of Edmond. Mr. Rigby confirmed that Edmond has already approved this agreement and it requires approval by the EMSA Board of Trustees. There are no changes from prior years.

A motion was made by Mr. Vaughn and seconded by Ms. Powell to approve the Interlocal Subsidy Agreement with the City of Edmond.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSTAIN: Mr. Rigby

ABSENT: Mr. Lakin, Chief Wood

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The motion is passed.

- 3. Emergency Purchase Request – Approval of emergency purchase of used ambulances, including a determination of an emergency and waiver of bidding requirements as provided in Okla. Stat. tit. 60 § 176(l). – Frank Gresh, Interim Chief Operating Officer**

Mr. Gresh said Trustees have previously approved a similar purchase request. This request is for three ambulances in Pennsylvania and renewing the declaration of the emergency related to the purchases of ambulances. Ms. Slater asked about when ambulances purchases will meet the need for the system, and Mr. Gresh said he anticipates one more emergency ambulance purchase request for the Board to consider and then he will feel comfortable with fleet numbers for the present time. Mr. Gresh said he hoped that these purchases will suffice for the current vehicle shortage, which should be around one to two years.

AYE: Chief Kelley, Mr. Lakin, Ms. Petersen, Ms. Powell, Ms. Rigby, Ms. Slater, Mr. Williams

NAY: None

ABSENT: Chief Baker, Mr. Vaughn. Chief Wood

The motion is passed.

- 4. Waiver of the CEO/President's purchasing limits and RFP/RFQ bidding requirements imposed by the EMSA Purchasing Policy for the purpose a contract for professional services with regard to a temporary employee staffing agreement between EMSA and Best Practice Medicine, LLC for purposes of increasing staffing, allowing the EMSA CEO/President to negotiate and contract with Best Practice Medicine for purposes of addressing staffing issues facing EMSA. – Johna Easley, Interim President & CEO**

Ms. Easley explained that EMSA's internal purchasing policy requires and RFP for any purchases greater than \$50,000 and contractual Board approval for purchases greater than \$100,000 which this temporary paramedic staffing agreement with best Practice Medicine would be. Ms. Easley said EMSA has an existing relationship with EMSA, thus she does not feel a prolonged RFP process is prudent. She said the contract length will be six months with potential extensions. She said exact terms are still being negotiated.

Mr. Rigby asked how this would affect compliance. Ms. Easley said that is hard to say, but after training these paramedics should be working in the system by mid-

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November. Ms. Easley also said none of the contracted medics can reside in the state of Oklahoma. Ms. Easley said the influx these paramedics coupled with other variables leads her to believe EMSA can reach 90% Priority 1 compliance in the Western Division next Summer. Ms. Easley said she and EMSA are doing everything they can to improve compliance, and this is one example.

Ms. Slater asked to confirm that this purchase was not a budgeted expense. Ms. Easley asked Ms. Conger to explain, and Ms. Conger said this would be an unexpected expense, but would be offset by unfilled positions at EMSA. BPM cannot hire any EMSA personnel for 365 days after the last date of BPM's contract with EMSA, but EMSA can hire these contracted paramedics to work at EMSA.

A motion was made by Chief Kelley and seconded by Ms. Petersen to waive the CEO/President's purchasing limits and RFP/RFQ bidding requirements imposed by the EMSA Purchasing Policy for the purpose a contract for professional services with regard to a temporary employee staffing agreement between EMSA and Best Practice Medicine, LLC for purposes of increasing staffing, allowing the EMSA CEO/President to negotiate and contract with Best Practice Medicine for purposes of addressing staffing issues facing EMSA.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Chief Wood

The motion is passed.

- 5. An Executive Session of the Board of Trustees, as authorized by Title 25, §307 B.4 of the Oklahoma Statutes, for the purpose of confidential communications with its attorneys concerning claims arising from the Contract dated as of September 25, 2013, between Emergency Medical Services Authority, an Oklahoma public trust ("EMSA"), and American Medical Response Ambulance Service, Inc. ("AMRAS"), as amended, including, but not limited to, the Complaint filed by EMSA against American Medical Response Ambulance Service, Inc., in the United States District Court for the Northern District of Oklahoma Civil Action No. 20-CV-00455-GKF-CDL, and, with the advice of its attorneys, a determination by the Board of Trustees that disclosure to the public of the communications in such Executive Session will seriously impair the ability of the Board of Trustees to process such claims and litigation in the public interest.**

***** Ms. Petersen Left the Meeting at 11:45 a.m. *****

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Mr. Williams asked for a motion to enter Executive Session. Mr. Vaughn motioned to enter Executive Session. and Ms. Slater Seconded the motion, and the Board voted to enter Executive Session at 11:46 a.m.

AYE: Chief Baker, Chief Kelley, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Ms. Petersen, Chief Wood

The motion is passed.

- 6. After a return by the Board of Trustees to the public meeting, vote upon any item of business which concerns the above-described claims and is considered during the Executive Session.**

The Board returned from Executive Session at 11:57 a.m. and no action was taken.

- 7. An Executive Session of the Board of Trustees, as authorized by Title 25, §307 B.1 of the Oklahoma Statutes, for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Interim President and Chief Executive Officer and Interim Chief Operating Officer.**

Mr. Williams asked for a motion to enter Executive Session. Ms. Slater motioned to enter Executive Session. and Mr. Rigby Seconded the motion, and the Board voted to enter Executive Session at 12:00 noon.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Chief Wood

The motion is passed.

- 8. After a return by the Board of Trustees to the public meeting, discussion, and possible board action on any item of business which concerns the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Interim President and Chief Executive Officer and the Interim Chief Operating Officer and is considered during the executive session.**

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The Board returned from Executive Session at 2:03 p.m. and Ms. Slater made a motion for a retention agreement with the President and CEO to be prepared by legal counsel for future consideration. Ms. Petersen seconded the motion.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Chief Wood

The motion is passed.

9. President's Report – Mr. Williams said the Board would receive those reports as written reports.

10. Chief Medical Officer's Report- Mr. Williams said the Board would receive this report as a written report.

Mr. Williams asked for a motion to receive the President's and Medical Director's Reports. Chief Baker made the motion to receive the reports and Mr. Vaughn seconded the motion.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams

NAY:

ABSENT: Mr. Lakin, Chief Wood

The motion is passed.

11. New Business – No New Business.

12. Trustees' Reports – No trustees report.

13. Next Meeting – Wednesday, October 26, 2022, via video/teleconference

14. Adjourn – The meeting was adjourned by Mr. Williams at 2:05 p.m.

Adam Paluka, Assistant Secretary

Date