

**EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, February 22, 2017 at 1:00 p.m. via Video Conference
EMSA Corporate Offices**

1111 Classen Drive, Oklahoma City, OK
1417 North Lansing Avenue, Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted February 21, 2017 at 8:17 a.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on February 21, 2017 at 8:47 a.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Ms. Kelly Brader
Mr. Larry McAtee
Chief Bryan Wood
Ms. Jan Slater
Mr. Larry Stevens
Ms. Allison Petersen

TRUSTEES ABSENT

Mr. Joe Hodges (Excused)
Mr. Phil Lakin (Excused)
Dr. Jim Rodgers (Excused)
Dr. Jeff Goodloe (Excused)

OTHERS PRESENT

Steve Williamson, EMSA
Jim Winham, EMSA
Kent Torrence, EMSA
Frank Gresh, EMSA
Tracy Johnson, EMSA
Angela Lehman, EMSA
Kelli Bruer, EMSA
Julie Roberts, EMSA
Tina Wells, AMR
Heath Wright, AMR
Lara O'Leary, AMR
David Howerton, OMD
James Blocker, OKC Fire
Doug Dowler, City of OKC
Hannah Jackson, Schnake Turnbo
Jim Orbison, Riggs Abney

A quorum was present and the meeting was called to order at 1:00 p.m. by Ms. Petersen.

CONSENT AGENDA

1. Approval of Board Minutes from EMSA’s Special Board of Trustees Meeting of January 25, 2017 at 1:00 p.m.

Upon motion made by Ms. Slater and seconded by Chief Wood, the Board of Trustees voted to approve the Board Minutes from the Special EMSA Board of Trustees Meeting dated January 25, 2017 at 1:00 p.m.

AYE: Ms. Slater, Chief Wood, Mr. Stevens, Ms. Petersen, Mr. McAtee, Ms. Brader

NAY: None

ABSENT: Mr. Hodges, Dr. Rodgers, Mr. Lakin

The Motion was passed.

2. Adoption of Bank of Oklahoma Financial (BOKF) as fiduciary of EMSA Money Purchase Plan (B)

Upon motion made by Chief Wood and seconded by Ms. Slater, the Board of Trustees voted to adopt Bank of Oklahoma Financial (BOKF) as fiduciary of EMSA Money Purchase Plan (B)

AYE: Ms. Brader, Ms. Petersen, Ms. Slater, Mr. Stevens, Chief Wood, Mr. McAtee

NAY: None

ABSENT: Mr. Hodges, Dr. Rodgers, Mr. Lakin

The Motion was passed.

REGULAR AGENDA

1. Chairman’s Report

Ms. Petersen informed the Board she has received all the evaluations and a preliminary review shows that we have progressed in a few areas and still stagnate in strategic planning. She went on to say we have a strategic planning activity planned for March and believes headway will be made. She added she will have further communication with Trustees with respect to our self-evaluations.

2. President’s Report

a. Compliance Report-Jim Winham, Chief Operating Officer – Mr. Winham reported the compliance and exclusion numbers for the month of January 2017.

b. Financial Report-Kent Torrence, Chief Financial Officer – Mr. Torrence presented the January 2017 financial review and report. Discussions were had regarding the current budget, 2018 budget and 5-year forecast.

c. Patient Revenue Cycle-Angela Lehman, Chief Revenue Officer – Ms. Lehman reported the January 2017 Patient Services Outlook report.

d. Patient Satisfaction-Kelli Bruer, VP Communications/Public Relations – Ms. Bruer presented the January 2017 Compass Point Dashboard report. Ms. Slater took the opportunity to commend Madam Chair Petersen on her continued communication with the Board and EMSA staff.

e. President’s Commentary-Steve Williamson, Chief Executive Officer – Mr. Williamson began his commentary with the recent state legislation regarding stretcher vans. Appropriations agreed to the terminology provided by the Health Department not allowing stretcher vans to carry oxygen, so that legislation will remain unchanged and to our benefit. Mr. Williamson brought up the new reduction in state funding and how we are looking at a 7% reduction on our reimbursements from Medicaid. He stated that the next topic is separate, but somewhat in correlation with the Medicaid reductions. Over the past two years, we have been working with the Oklahoma Ambulance Association along with the Oklahoma Health Care Authority to implement something like the hospitals have done, i.e., the SHOP program. This program is federally sponsored and a way for them to put dollars in and have federal funds matched to bring more money back into the system. A company has been hired, PCG, who has done this around the country and recently made great headway with its presentation to the Oklahoma Health Care Authority. To get funds matched, we would do an annual cost report that they will set up and from the difference of what we are paid and what our costs are, 60% will be matched and put back into the system. It has been determined the best way for us to go will be the certified public expenditure route for Phase I, which will strictly be public.

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It is our intent for the state to work in Phase II since they take care of a lot of the rural population in Oklahoma, but right now our concentration is on the public side. Based on the modeling done by PCG, it appears that revenue projections for each division, EMSA East and EMSA West, would be somewhere around \$5 million per division over a one year period. He went on to say that a Notice of Intent for the Oklahoma Health Care Authority is currently being drafted and it is his hope to have this in effect for the last quarter of the current fiscal year. Ms. Slater questioned if this will require both the private and public entities to agree and to all be on board. Mr. Williamson's answer was no that the public groups are all that is required and that they are all in favor.

3. New Business

There is no New Business at this time.

4. Trustees' Reports

There are no Trustees' Reports at this time.

5. Next Meeting

The next meeting will be held Wednesday, March 22, 2017 at 1:00 p.m.

6. Adjourn

Ms. Petersen adjourned the meeting at 1:38 p.m.

Julie Roberts, Assistant Secretary

Date