

**EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust  
Regular Board of Trustees Meeting  
Wednesday, March 23, 2016 at 1:00 p.m. via Video Conference  
EMSA Corporate Offices**

1111 Classen Drive, Oklahoma City, OK  
1417 North Lansing Avenue, Tulsa, OK

**Minutes:**

**NOTICE AND AGENDA** for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted March 22, 2016 at 8:08 a.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma on March 22, 2016 at 8:08 a.m., more than 24 hours prior to the time set for the meeting.

**TRUSTEES PRESENT**

Mr. Clay Bird  
Ms. Jan Slater  
Mr. Phil Lakin  
Dr. Jim Rodgers  
Mr. Larry Stevens  
Ms. Allison Petersen  
Mr. Larry McAtee  
Dr. Jeffrey Goodloe

**TRUSTEES ABSENT**

Mr. Joe Hodges (Excused)  
Chief Bryan Wood (Excused)

**OTHERS PRESENT**

Steve Williamson, EMSA  
Kent Torrence, EMSA  
Tracy Johnson, EMSA  
Frank Gresh, EMSA  
Kelli Bruer, EMSA  
Angie Lehman, EMSA  
Julie Roberts, EMSA  
Lara O'Leary, AMR  
Mark Kessler, AMR  
Tina Wells, AMR  
Hannah Jackson, Schnake Turnbo  
Jim Orbison, Riggs Abney

A quorum was present and the meeting was called to order at 1:02 p.m. by Mr. Clay Bird.

**CONSENT AGENDA**

**1. Approval of Board Minutes from EMSA’s Regular Board of Trustees Meeting of January 27, 2016 at 1:00 p.m.**

**Upon Motion** made by Dr. Rodgers and seconded by Ms. Slater, the Board of Trustees voted to approve the Board minutes from EMSA’s Regular Board of Trustees meeting dated January 27, 2016 at 1:00 p.m.

AYE: Mr. Bird, Mr. Mr. McAtee, Mr. Stevens, Ms. Slater, Dr. Rodgers, Dr. Goodloe, Ms. Petersen, Mr. Lakin

NAY: None

ABSENT: Mr. Hodges, Chief Wood

The Motion was passed.

**REGULAR AGENDA**

**1. Chairman’s Report**

There is no Chairman’s Report at this time.

Mr. Bird apologized that the Tulsa and Oklahoma City folks did not get to meet together as the February meeting was canceled due to lack of a quorum. He stated we will plan the joint meeting for a future date.

**2. Chief Financial Officer’s Report**

CFO presentation and financial reporting for February 2016, as detailed in the financial records presented at the meeting. Ms. Slater inquired as to how EMSA considers non-emergency transports. Mr. Torrence informed everyone that the average receipts are more than the costs and collections are less than emergency transports. Mr. Williamson stated the non-emergency collections are 30%-40% and the emergency transports are greater than 50%.

Mr. Williamson brought up information regarding Aid Vans and that he and his staff have spent the last five years trying to change the rules and regulations. He is hopeful the State will present the rewritten regulations in the next session. The serious concern besides the money aspect is the lack of medical expertise on board and lack of patient care.

### **3. President's Report**

Following the Compliance & Exclusion report, Mr. Williamson announced that the lease with AMR was signed on March 18, 2016 for the Edmond hub and he is currently working with DEA to meet their requirements. The hub will stock six (6) units. Mr. Stevens stated how very pleased he was for the Edmond community and inquired about a press release, which AMR will release along with a ribbon cutting ceremony.

Mr. Williamson asked the Board to look at the Board governance statistics we added to the Compass Point report and gave a short explanation of how the numbers were calculated. Ms. Slater suggested that the percentage of Board member attendance be included using the prior month's attendance for each individual. Mr. Lakin's opinion is that the number should not be in the celebrate column unless it is 90% or greater to which all agreed. Ms. Slater questioned the definition of the effectiveness survey and Mr. Williamson said that due to unforeseen circumstances it had not yet been done and he will check into BoardSource per Mr. Lakin's suggestion. Mr. Lakin said he could send out examples for the Board to preview. Mr. Orbison asked if anyone was aware of an effectiveness test for a non-profit such as EMSA and added that he has never heard of effectiveness surveys for a Board being done for a public entity. Ms. Slater suggested a starting point could be the litigation when boards are sued for failing in their fiduciary duty. Mr. Lakin used BoardSource as an example that offers a variety of assessment tools online whereas a board self-assessment survey is sent out to individual board members to gather feedback and measure the collective performance of the Board. Once completed, the surveys are sent to the Chairman who prepares a spreadsheet to present to the Board. Mr. Williamson told the Board these assessments will be sent soon.

Mr. Williamson informed the Board that EMSA had lost the Glenpool bid to Mercy. Glenpool made a couple of requests that cannot be done—to change the EMSA Trust Indenture and to have full-time ambulance service. He went on to say how frustrating this outcome was as we have been serving the Glenpool community since December when they suddenly lost their ambulance service.

Mr. Williamson stated that Medicaid payments had been reduced 7% and he told the Board to get ready for an additional 12.5% cut across the board making the total reduction almost 20%. There has been no confirmed date of when this next cut will happen. Ms. Slater encouraged the Board to contact anyone in legislation they may know to press for Medicaid expansion.

Mr. Williamson's next item was regarding AMR and their contract allowing them to have other businesses in the state and how AMR cannot use our resources for those businesses, i.e., if a unit is down, they cannot use our garage for repairs. Also, they won't be doing any mutual aid calls for us.

**4. Medical Director's Report**

Dr. Goodloe wanted to use his time to express that he cannot speak highly enough of the EMTs and paramedics who he fears are overlooked and underappreciated. He asked that we as a Board never pass up an opportunity praise them when we see them out and about whether it's a handshake or a hug. Ms. Slater asked what can the Board do to which Mr. Goodloe replied that the question deserves more than an off-the-cuff answer, but just thanking them if you see them during your daily routine is a great place to start. He stated that we have a very sick citizenry, chronic illnesses are increasing while access to care is decreasing. Dr. Goodloe also wanted to say how very proud he was of the Medical Control Board staff and their support on the front line on a 247 basis and how this is a big part of what drives him in order to not let them down. Mr. Williamson added that items such as the automatic cot loader that the Board approved help make a big difference for the EMTs and paramedics. Mr. Lakin informed the Board that certificates are awarded through his office to recognize outstanding work performance and then published through various social media outlets.

**5. New Business**

There is no New Business at this time.

**6. Trustees' Reports**

There are no Trustees' Reports at this time.

**7. Next Meeting is Wednesday, April 27, 2016 at 1:00 p.m.**

**8. Adjourn**

Mr. Bird adjourned the meeting at 2:04 p.m.

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Julie Roberts, Assistant Secretary

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Date