

MEMORANDUM

Date: October 23, 2018
To: Board of Trustees
From: Lora Conger
Subject: **CFO Report October Board Meeting**

Response to Auditor's recommendation

During the FY18 audit, the AGH noted that checks issued from the EMSA patient refund account were out of sequence, which resulted in a control risk associated with the completeness of the check population. As a result, EMSA has altered the process associated with issuance of patient refund check stock. The blank check stock remains secured in a locked cabinet. However, now when an employee is processing patient refunds, they are issued a range of checks and the numbers are logged to that employee. All unused checks are returned to the check custodian and logged back in. This enables the custodian to reconcile between the check log and the checks issued to patients, which provides the needed control to ensure the completeness of the check population.

Financial Review- September 2018

Attached you will find financial statements for September 2018. The financial statements are presented on a combined basis and for each division. Also included are *Key Financial Indicators, Transports and Requests for Service, Cash Rollforward, and Capital Expenditures Variance*. Please note that the financial statements are unaudited.

Combined Balance Sheets

Following is a discussion of significant assets and liabilities at September 30, 2018:

Cash compared to prior year is down approximately \$2 million. This is primarily due to timing and growth of A/R.

Patient Accounts Receivable is up over the prior year for due to several reasons. Part of it is due to an increase in transports and a change in the self-pay process. Also, in September, there were 2 less business days which impacts cash collections for the month. Additional analysis of patient A/R is included in the Chief Revenue Officer's report.

Other Miscellaneous Receivable account primarily consists of amounts due to EMSA from AMR related to the 2016 and 2017 profit caps. The East's portion is \$905,587 and

\$2,099,698 for 2016 and 2017, respectively, and the West's portion is \$1,033,572 and \$2,397,607 for 2016 and 2017, respectively.

Due to Contractor balance represents our liability to American Medical Response for August and September services. This balance usually includes two months of contractor billings. It's consistent with the prior year.

Deferred Revenue consists of EMSAcare revenue that has not yet been amortized.

Combined Income Statement

Following is a discussion of operating revenues and expenses that vary significantly from budget.

Patient Service Revenue (excluding utility fund revenue) for the East exceeds budget by \$300K (4%) and the West exceeds budget by \$700K (8.9%). Gross patient service revenue variances are partly attributable to a positive variance in actual and budgeted transports for fiscal 2019; however, both divisions special events revenue is more than budget by \$100K for the East and \$40K for the West.

Equipment Maintenance is under budget due to timing. This will correct in October.

Telephone is over budget due to a few invoices related to June getting recorded paid in FY19 that were not accrued in FY18. This will likely be a variance all year.

Professional Services is under budget due to the \$500K settlement received from RSUI. It was recorded as a reduction in legal fees in FY19.

cc: Jim Winham – EMSA
Angela McClain - EMSA
Mike Albright – EMSA

Drew Rees – Tulsa City Council
Steve Wagner – City of Tulsa
Doug Dowler – City of Oklahoma City

	EMSA					
	EMSA Combined					
	For the Three Months Ending Sunday, September 30, 2018	For the 3 Months Ended September				
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Patient service revenue:	\$15,141,100.00	\$14,371,233.00	5.36%	\$46,391,800.00	\$44,071,781.00	5.26%
Emergency base rate	732,921.28	647,974.00	13.11%	2,307,741.30	1,987,120.00	16.13%
Non-emergency base rate	1,028,772.00	987,212.00	4.21%	3,155,076.00	3,027,452.00	4.22%
Mileage	176,218.75	29,000.00	507.65%	219,190.00	87,000.00	151.94%
Special events	14,754.00	16,666.66	-11.48%	28,507.64	49,999.98	-42.98%
Subscription membership	533,396.00	402,083.33	32.66%	947,943.66	1,206,249.99	-21.41%
Other revenue	17,627,162.03	16,454,168.99	7.13%	53,050,258.60	50,429,602.97	5.20%
Deductions from revenue:						
Contractual allowances and bad debts	12,527,893.21	11,342,250.00	-10.45%	37,175,958.02	34,026,750.00	-9.26%
Collection fees and expenses	20,419.17	57,750.00	64.64%	161,737.42	173,250.00	6.65%
	12,548,312.38	11,400,000.00	-10.07%	37,337,695.44	34,200,000.00	-9.17%
Net patient service revenue	5,078,849.65	5,054,168.99	0.49%	15,712,563.16	16,229,602.97	-3.19%
Operating expenses other than depreciation:						
Ambulance contract expense	4,653,231.63	4,579,496.00	-1.61%	14,092,599.94	13,738,488.00	-2.58%
Employee compensation & benefits	366,670.55	362,653.33	-1.11%	1,080,193.17	1,087,959.99	0.71%
Medical supplies	169.55	22,500.00	99.25%	39,951.44	67,500.00	40.81%
Building rent, utilities and maintenance	98,715.93	105,000.00	5.98%	306,585.99	315,000.00	2.67%
Equipment maintenance	130,229.04	184,583.33	29.45%	370,262.15	553,749.99	33.14%
TotalCare campaign	2,509.00	3,750.00	33.09%	6,346.09	11,250.00	43.59%
Quality assurance fees	75,325.67	75,333.33	0.01%	225,977.01	225,999.99	0.01%
Telephone	96,946.75	77,916.66	-24.42%	262,512.11	233,749.98	-12.30%
Professional services	(394,091.81)	67,620.84	682.80%	(319,674.53)	202,862.52	257.58%
Miscellaneous supplies	20,664.93	39,250.00	47.35%	68,057.16	117,750.00	42.20%
Postage and courier service	3,216.77	6,583.34	51.14%	11,252.63	19,750.02	43.02%
Equipment lease	4,112.22	1,775.00	-131.67%	4,986.75	5,325.00	6.35%
Other fees and expenses	51,097.09	59,416.66	14.00%	169,419.71	178,249.98	4.95%
Community relations	4,958.41	7,833.34	36.70%	10,561.61	23,500.02	55.06%
Office supplies	1,300.58	3,833.34	66.07%	8,005.81	11,500.02	30.38%
Insurance	17,075.82	17,833.33	4.25%	49,913.41	53,499.99	6.70%
Travel, meals, and training	5,174.27	3,083.33	-67.81%	14,410.52	9,249.99	-55.79%
	5,137,306.40	5,618,461.83	8.56%	16,401,360.97	16,855,385.49	2.69%
Operating inc. (loss) before depr.	(58,456.75)	(564,292.84)	-89.64%	(688,797.81)	(625,782.52)	10.07%
Depreciation	333,333.33	333,333.33	0.00%	999,999.99	999,999.99	0.00%
Operating income (loss)	(391,790.08)	(897,626.17)	-56.35%	(1,688,797.80)	(1,625,782.51)	3.88%

EMSA EMSA Combined				
For the Three Months Ending Sunday, September 30, 2018		For the 3 Months Ended September		
	Month of September	Actual	Budget	Variance
	Actual	Budget	Actual	Budget
Nonoperating expense:				
Interest expense			79,414.16	79,234.00
Nonoperating expense			79,414.16	79,234.00
				-0.23%
				-0.23%
Nonoperating income - interest income	698.44		2,395.06	0.00%
Net income (loss)	(391,091.64)	(897,626.17)	(1,765,816.90)	(1,705,016.51)
				-3.57%

EMSA
EMSA Eastern Division

For the Three Months Ending Sunday, September 30, 2018

	Month of September			For the 3 Months Ended September		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Patient service revenue:						
Emergency base rate	\$7,394,400.00	\$7,212,329.00	2.52%	\$22,735,700.00	\$22,117,809.00	2.79%
Non-emergency base rate	368,055.00	334,603.00	10.00%	1,174,810.00	1,026,115.00	14.49%
Mileage	492,792.00	480,362.00	2.59%	1,521,768.00	1,473,112.00	3.30%
Special events	118,090.00	14,000.00	743.50%	147,823.75	42,000.00	251.96%
Subscription membership	7,437.47	8,333.33	-10.75%	16,845.79	24,999.99	-32.62%
Other revenue	533,161.00	402,083.33	32.60%	943,606.79	1,206,249.99	-21.77%
	<u>8,913,935.47</u>	<u>8,451,710.66</u>	<u>5.47%</u>	<u>26,540,554.33</u>	<u>25,890,285.98</u>	<u>2.51%</u>
Deductions from revenue:						
Contractual allowances and bad debts	6,228,502.44	5,775,000.00	-7.85%	18,604,931.09	17,325,000.00	-7.39%
Collection fees and expenses	7,204.25	25,000.00	71.18%	79,322.28	75,000.00	-5.76%
	<u>6,235,706.69</u>	<u>5,800,000.00</u>	<u>-7.51%</u>	<u>18,684,253.37</u>	<u>17,400,000.00</u>	<u>-7.38%</u>
Net patient service revenue	<u>2,678,228.78</u>	<u>2,651,710.66</u>	<u>1.00%</u>	<u>7,856,300.96</u>	<u>8,490,285.98</u>	<u>-7.47%</u>
Operating expenses other than depreciation:						
Ambulance contract expense	2,229,741.28	2,206,438.00	-1.06%	6,669,051.81	6,619,314.00	-0.75%
Employee compensation & benefits	176,435.05	174,073.58	-1.36%	513,911.38	522,220.74	1.59%
Medical supplies	2,760.40	11,333.33	75.64%	27,055.27	33,999.99	20.43%
Building rent, utilities and maintenance	30,478.14	33,916.66	10.14%	96,000.58	101,749.98	5.65%
Equipment maintenance	64,750.52	88,750.00	27.04%	181,694.94	266,250.00	31.76%
TotalCare campaign	1,855.15	2,500.00	25.79%	5,050.77	7,500.00	32.66%
Quality assurance fees	37,757.59	37,750.00	-0.02%	113,272.77	113,250.00	-0.02%
Telephone	39,339.96	31,500.00	-24.89%	106,461.12	94,500.00	-12.66%
Professional services	(184,894.06)	32,333.34	671.84%	(150,241.18)	97,000.02	254.89%
Miscellaneous supplies	10,061.10	20,583.33	51.12%	31,071.17	61,749.99	49.68%
Postage and courier service	1,560.86	3,166.67	50.71%	5,602.73	9,500.01	41.02%
Equipment lease	2,145.85	1,025.00	-109.35%	2,562.19	3,075.00	16.68%
Other fees and expenses	28,691.66	28,250.00	-1.56%	90,813.96	84,750.00	-7.16%
Community relations	2,342.59	5,250.00	55.38%	4,941.24	15,750.00	68.63%
Office supplies	610.32	1,916.67	68.16%	3,668.20	5,750.01	36.21%
Insurance	9,164.11	9,833.33	6.81%	27,667.55	29,499.99	6.21%
Travel, meals, and training	2,402.68	1,250.00	-92.21%	6,754.73	3,750.00	-80.13%
	<u>2,455,203.20</u>	<u>2,689,869.91</u>	<u>8.72%</u>	<u>7,735,339.23</u>	<u>8,069,609.73</u>	<u>4.14%</u>
Operating inc. (loss) before depr.	223,025.58	(38,159.25)	-684.46%	120,961.73	420,676.25	-71.25%
Depreciation	250,000.00	250,000.00	0.00%	750,000.00	750,000.00	0.00%
Operating income (loss)	<u>(26,974.42)</u>	<u>(288,159.25)</u>	<u>-90.64%</u>	<u>(629,038.27)</u>	<u>(329,323.75)</u>	<u>91.01%</u>

		EMSA Eastern Division		
		For the Three Months Ending Sunday, September 30, 2018		
		For the 3 Months Ended September		
	Actual	Budget	Variance	
Nonoperating expense:				
Interest expense			0.00%	0.00%
Nonoperating expense			0.00%	0.00%
Nonoperating income - interest income	245.64		0.00%	0.00%
Net income (loss)	<u>(26,728.78)</u>	<u>(288,159.25)</u>	<u>90.72%</u>	<u>(383,557.75)</u>
				<u>-77.89%</u>

EMSA
EMSA Western Division

For the Three Months Ending Sunday, September 30, 2018

	Month of September			For the 3 Months Ended September		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
Patient service revenue:						
Emergency base rate	\$7,746,700.00	\$7,158,904.00	8.21%	\$23,656,100.00	\$21,953,972.00	7.75%
Non-emergency base rate	364,866.28	313,371.00	16.43%	1,132,931.30	961,005.00	17.89%
Mileage	535,980.00	506,850.00	5.75%	1,633,308.00	1,554,340.00	5.08%
Special events	58,128.75	15,000.00	287.53%	71,366.25	45,000.00	58.59%
Subscription membership	7,316.53	8,333.33	-12.20%	11,661.85	24,999.99	-53.35%
Other revenue	235.00		0.00%	4,336.87		0.00%
	<u>8,713,226.56</u>	<u>8,002,458.33</u>	<u>8.88%</u>	<u>26,509,704.27</u>	<u>24,539,316.99</u>	<u>8.03%</u>
Deductions from revenue:						
Contractual allowances and bad debts	6,299,390.77	5,567,250.00	-13.15%	18,571,026.93	16,701,750.00	-11.19%
Collection fees and expenses	13,214.92	32,750.00	59.65%	82,415.14	98,250.00	16.12%
	<u>6,312,605.69</u>	<u>5,600,000.00</u>	<u>-12.73%</u>	<u>18,653,442.07</u>	<u>16,800,000.00</u>	<u>-11.03%</u>
Net patient service revenue	<u>2,400,620.87</u>	<u>2,402,458.33</u>	<u>-0.08%</u>	<u>7,856,262.20</u>	<u>7,739,316.99</u>	<u>1.51%</u>
Operating expenses other than depreciation:						
Ambulance contract expense	2,423,490.35	2,373,058.00	-2.13%	7,423,548.13	7,119,174.00	-4.28%
Employee compensation & benefits	190,235.50	188,579.75	-0.88%	566,281.79	565,739.25	-0.10%
Medical supplies	(2,590.85)	11,166.67	123.20%	12,896.17	33,500.01	61.50%
Building rent, utilities and maintenance	68,237.79	71,083.34	4.00%	210,585.41	213,250.02	1.25%
Equipment maintenance	65,478.52	95,833.33	31.67%	188,567.21	287,499.99	34.41%
TotalCare campaign	653.85	1,250.00	47.69%	1,295.32	3,750.00	65.46%
Quality assurance fees	37,568.08	37,583.33	0.04%	112,704.24	112,749.99	0.04%
Telephone	57,606.79	46,416.66	-24.11%	156,050.99	139,249.98	-12.07%
Professional services	(209,197.75)	35,287.50	692.84%	(169,433.35)	105,862.50	260.05%
Miscellaneous supplies	10,603.83	18,666.67	43.19%	36,985.99	56,000.01	33.95%
Postage and courier service	1,655.91	3,416.67	51.53%	5,649.90	10,250.01	44.88%
Equipment lease	1,966.37	750.00	-162.18%	2,424.56	2,250.00	-7.76%
Other fees and expenses	22,405.43	31,166.66	28.11%	78,605.75	93,499.98	15.93%
Community relations	2,615.82	2,583.34	-1.26%	5,620.37	7,750.02	27.48%
Office supplies	690.26	1,916.67	63.99%	4,337.61	5,750.01	24.56%
Insurance	7,911.71	8,000.00	1.10%	22,245.86	24,000.00	7.31%
Travel, meals, and training	2,771.59	1,833.33	-51.18%	7,655.79	5,499.99	-39.20%
	<u>2,682,103.20</u>	<u>2,928,591.92</u>	<u>8.42%</u>	<u>8,666,021.74</u>	<u>8,785,775.76</u>	<u>1.36%</u>
Operating inc. (loss) before depr.	(281,482.33)	(526,133.59)	-46.50%	(809,759.54)	(1,046,458.77)	-22.62%
Depreciation	83,333.33	83,333.33	0.00%	249,999.99	249,999.99	0.00%
Operating income (loss)	<u>(364,815.66)</u>	<u>(609,466.92)</u>	<u>-40.14%</u>	<u>(1,059,759.53)</u>	<u>(1,296,458.76)</u>	<u>-18.26%</u>

EMSA
EMSA Western Division

For the Three Months Ending Sunday, September 30, 2018

	For the Three Months Ended September			
	Month of September	Actual	Budget	Variance
Nonoperating expense:				
Interest expense		25,180.40	25,000.00	-0.72%
Nonoperating expense		25,180.40	25,000.00	-0.72%
Nonoperating income - interest income	452.80	1,441.01		0.00%
Net income (loss)	<u>(364,362.86)</u>	<u>(1,083,498.92)</u>	<u>(1,321,458.76)</u>	<u>18.01%</u>

EMSA
EMSA Combined
For the Three Months Ending Sunday, September 30, 2018

Assets	2019	2018
Current assets:		
Cash and cash equivalents:		
Cash in banks	\$535,752.19	\$280,227.94
Petty cash	1,200.00	1,200.00
Invested cash	8,213,133.34	10,469,093.42
	8,750,085.53	10,750,521.36
Patient accounts receivable:		
Patient accounts receivable	29,245,996.60	25,188,092.11
Receivables in collection	80,868,000.19	75,398,000.19
	110,113,996.79	100,586,092.30
Less allowance for contractual allowances and bad debts	100,761,755.00	87,374,450.00
Net patient accounts receivable	9,352,241.79	13,211,642.30
Other receivables:		
Due from contractor	540,082.59	585,428.46
Due from collection agency	21,209.99	36,331.32
Other miscellaneous receivables	6,805,756.80	2,587,721.98
	7,367,049.38	3,209,481.76
Other current assets:		
Prepaid assets	687,003.77	535,819.06
Other, principally funds held by trustee	(178,114.90)	9,930.98
	508,888.87	545,750.04
Total current assets	25,978,265.57	27,717,395.46
Property and equipment:		
Communication equipment	9,663,822.32	9,489,481.00
Buildings and leasehold improvements	9,646,488.88	3,994,113.76
Ambulances	15,255,955.23	14,642,428.27
Data processing equipment	8,249,904.94	7,778,363.57
On-board equipment	10,124,351.31	8,322,963.92
Office furniture and equipment	1,391,368.16	1,391,368.16
Miscellaneous other equipment	1,725,393.69	1,681,973.44
Land	64,200.00	64,200.00
Transportation equipment	678,517.82	639,742.98
Prepaid assets	475,941.02	6,843,265.71
Capital Lease	739,910.29	739,910.29
	58,015,853.66	55,587,811.10
Less accumulated depreciation	43,080,047.14	41,055,508.99
Net property and equipment	14,935,806.52	14,532,302.11
Other assets	28,122.38	9,734.50
Total assets	40,942,194.47	42,259,432.07

EMSA
EMSA Combined
For the Three Months Ending Sunday, September 30, 2018

	2019	2018
Liabilities and Division Capital		
Current liabilities:		
Accounts payable and accrued liabilities	1,364,794.97	2,094,240.91
Due to contractor	9,393,050.74	8,784,995.80
Due to Quality Assurance Fund	324,807.26	339,373.65
Accrued retirement	90,932.86	88,485.18
Accrued salaries and wages	351,285.09	386,719.53
Current installments of long-term debt	1,371,120.88	837,375.79
Accrued interest payable	11.16	11.20
Deferred revenue	132,785.99	140,996.10
Total current liabilities	13,028,788.95	12,672,198.16
Long-term debt	4,948,910.21	5,801,779.21
Total liabilities	17,977,699.16	18,473,977.37
Division capital:		
Contributed capital	93,264,127.77	87,500,387.77
Retained earnings (deficit)	(68,533,815.56)	(62,381,581.52)
Current year earnings (loss)	(1,765,816.90)	(1,333,351.55)
Total division capital	22,964,495.31	23,785,454.70
 Total liabilities & division capital	40,942,194.47	42,259,432.07

EMSA
EMSA Eastern Division
For the Three Months Ending Sunday, September 30, 2018

Assets	2019	2018
Current assets:		
Cash and cash equivalents:		
Cash in banks	\$236,546.32	\$119,779.22
Petty cash	600.00	600.00
Invested cash	2,774,730.73	3,663,948.41
	3,011,877.05	3,784,327.63
Patient accounts receivable:		
Patient accounts receivable	13,528,135.86	11,811,039.67
Receivables in collection	40,501,999.82	37,010,999.82
	54,030,135.68	48,822,039.49
Less allowance for contractual allowances and bad debts	50,390,995.00	42,947,297.00
Net patient accounts receivable	3,639,140.68	5,874,742.49
Other receivables:		
Due from contractor	540,082.59	585,428.46
Due from collection agency	8,775.31	14,108.58
Other miscellaneous receivables	3,087,278.80	910,716.48
	3,636,136.70	1,510,253.52
Other current assets:		
Prepaid assets	323,346.93	237,235.74
Other, principally funds held by trustee	(208,178.60)	14,433.00
	115,168.33	251,668.74
Total current assets	10,402,322.76	11,420,992.38
Property and equipment:		
Communication equipment	4,785,265.02	4,758,551.63
Buildings and leasehold improvements	8,983,849.47	3,331,474.35
Ambulances	10,243,719.84	8,847,058.56
Data processing equipment	4,132,331.21	3,913,089.51
On-board equipment	5,435,534.49	4,571,178.33
Office furniture and equipment	620,543.58	620,543.58
Miscellaneous other equipment	981,728.16	961,664.00
Land	64,200.00	64,200.00
Transportation equipment	444,550.88	405,776.04
Prepaid assets	20,307.29	6,377,974.54
Capital Lease	338,087.66	338,087.66
	36,050,117.60	34,189,598.20
Less accumulated depreciation	24,699,421.03	22,957,854.78
Net property and equipment	11,350,696.57	11,231,743.42
Other assets	26,661.48	8,273.60
Total assets	21,779,680.81	22,661,009.40

EMSA
EMSA Eastern Division
For the Three Months Ending Sunday, September 30, 2018

	2019	2018
Liabilities and Division Capital		
Current liabilities:		
Accounts payable and accrued liabilities	1,245,940.80	1,654,690.63
Due to contractor	4,466,634.23	4,222,887.23
Due to Quality Assurance Fund	324,807.26	339,373.65
Accrued retirement	47,668.73	46,727.26
Accrued salaries and wages	170,943.30	183,559.55
Current installments of long-term debt	1,183,132.88	657,416.79
Accrued interest payable	11.16	11.20
Deferred revenue	66,937.18	72,971.80
Total current liabilities	7,506,075.54	7,177,638.11
Long-term debt	4,752,538.21	5,417,419.21
Total liabilities	12,258,613.75	12,595,057.32
Division capital:		
Contributed capital	9,470,210.23	8,692,001.23
Retained earnings (deficit)	733,174.81	1,101,802.33
Current year earnings (loss)	(682,317.98)	272,148.52
Total division capital	9,521,067.06	10,065,952.08
 Total liabilities & division capital	 21,779,680.81	 22,661,009.40

EMSA
EMSA Western Division
For the Three Months Ending Sunday, September 30, 2018

Assets	2019	2018
Current assets:		
Cash and cash equivalents:		
Cash in banks	\$299,205.87	\$160,448.72
Petty cash	600.00	600.00
Invested cash	5,438,402.61	6,805,145.01
	5,738,208.48	6,966,193.73
Patient accounts receivable:		
Patient accounts receivable	15,717,860.74	13,377,052.44
Receivables in collection	40,366,000.37	38,387,000.37
	56,083,861.11	51,764,052.81
Less allowance for contractual allowances and bad debts	50,370,760.00	44,427,153.00
Net patient accounts receivable	5,713,101.11	7,336,899.81
Other receivables:		
Due from collection agency	12,434.68	22,222.74
Other miscellaneous receivables	3,718,478.00	1,677,005.50
	3,730,912.68	1,699,228.24
Other current assets:		
Prepaid assets	363,656.84	298,583.32
Other, principally funds held by trustee	30,063.70	(4,502.02)
	393,720.54	294,081.30
Total current assets	15,575,942.81	16,296,403.08
Property and equipment:		
Communication equipment	4,878,557.30	4,730,929.37
Buildings and leasehold improvements	662,639.41	662,639.41
Ambulances	5,012,235.39	5,795,369.71
Data processing equipment	4,117,573.73	3,865,274.06
On-board equipment	4,688,816.82	3,751,785.59
Office furniture and equipment	770,824.58	770,824.58
Miscellaneous other equipment	743,665.53	720,309.44
Transportation equipment	233,966.94	233,966.94
Prepaid assets	455,633.73	465,291.17
Capital Lease	401,822.63	401,822.63
	21,965,736.06	21,398,212.90
Less accumulated depreciation	18,380,626.11	18,097,654.21
Net property and equipment	3,585,109.95	3,300,558.69
Other assets	1,460.90	1,460.90
Total assets	19,162,513.66	19,598,422.67

EMSA
EMSA Western Division
For the Three Months Ending Sunday, September 30, 2018

	2019	2018
Liabilities and Division Capital		
Current liabilities:		
Accounts payable and accrued liabilities	118,854.17	439,550.28
Due to contractor	4,926,416.51	4,562,108.57
Accrued retirement	43,264.13	41,757.92
Accrued salaries and wages	180,341.79	203,159.98
Current installments of long-term debt	187,988.00	179,959.00
Deferred revenue	65,848.81	68,024.30
Total current liabilities	5,522,713.41	5,494,560.05
Long-term debt	196,372.00	384,360.00
Total liabilities	5,719,085.41	5,878,920.05
Division capital:		
Contributed capital	83,793,917.54	78,808,386.54
Retained earnings (deficit)	(69,266,990.37)	(63,483,383.85)
Current year earnings (loss)	(1,083,498.92)	(1,605,500.07)
Total division capital	13,443,428.25	13,719,502.62
Total liabilities & division capital	19,162,513.66	19,598,422.67

EMSA
Cash Rollforward
Year Ending June 30, 2019

	Eastern Division Actual	Eastern Division Budget	Eastern Division Variance	Western Division Actual	Western Division Budget	Western Division Variance	Combined Actual	Combined Budget	Combined Variance
Balance at June 30, 2018	\$ 3,767,531	\$ 3,767,531	-	6,954,925	6,954,925	-	10,722,456	10,722,456	-
Net revenue collected	6,670,000	6,805,000	(135,000)	7,167,000	7,259,000	(92,000)	13,837,000	14,064,000	(227,000)
Utility bill receipts	940,000	1,206,083	(266,083)	-	-	-	940,000	1,206,083	(266,083)
EMSACare proceeds	83,088	100,000	(16,912)	46,866	50,000	(3,134)	129,954	150,000	(20,046)
Payment to contractor	(6,241,113)	(6,550,000)	308,887	(7,376,328)	(7,045,000)	(331,328)	(13,617,441)	(13,595,000)	(22,441)
Operating expenses/changes in WC	(1,867,927)	(1,449,000)	(418,927)	(1,629,745)	(1,675,000)	45,255	(3,497,672)	(3,124,000)	(373,672)
Capital expenditures	(20,307)	(696,000)	675,693	(225,809)	(347,000)	121,191	(246,116)	(1,043,000)	796,884
Net debt proceeds/(reduction)&int	(397,500)	(397,000)	(500)	(205,138)	(205,000)	(138)	(602,638)	(602,000)	(638)
Interest/other income	692	-	692	1,388	-	1,388	2,080	-	2,080
Other	196,267	(2)	1,267	886,195	886,195	-	1,082,462	1,081,195	1,267
Balance at September 30, 2018	3,130,731	2,981,614	149,117	5,619,354	5,878,120	(258,766)	8,750,085	8,859,734	(109,649)

(1) FY18 Other Western Subsidy	8,904	(2)	196,267	FY19 Other Eastern Subsidy	
FY19 Edmond Subsidy	156,979		-		
FY19 Other Western Subsidy	63,862		196,267		
FY18 Oklahoma City Subsidy	168,188			West - Cash	5,738,208
FY19 Oklahoma City Subsidy	488,262			A/R	(118,854)
	886,195			Net	<u>5,619,354</u>

NOTE: The cash balance is net of the intercompany receivable/payable which results from consolidating the accounts payable function.

EMSA
Statement of Cash Flows
Three Months Ended 9/30/18

Eastern Division

Net Income (loss)		(682,318)
Add: Depreciation	750,000	
Increase in allowance for doubtful accounts	3,159,000	
Increase in deferred revenue	66,937	<u>3,975,937</u>
Changes in working capital:		
Increase in patient receivables	(3,514,305)	
Decrease in other receivables	144,958	
Decrease in other assets	182,906	
Decrease in accounts payable	(974,807)	
Decrease in accrued liabilities	(113,103)	<u>(4,274,351)</u>
Net Property Additions:		(20,308)
Debt Service/ Loan Proceeds		(343,265)
Net Contributed Capital		130,840
Change in cash and cash equivalents:		<u><u>(1,213,465)</u></u>
Cash balance @6/30/18		4,225,342
Cash balance @9/30/18		3,011,877
Change in cash		<u><u>(1,213,465)</u></u>

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EMSA
Statement of Cash Flows
Three Months Ended 9/30/18

Western Division

Net income (loss)		(1,083,499)
Add: Depreciation	250,000	
Increase in allowance for doubtful accounts	2,379,000	
Increase in deferred revenue	65,849	<u>2,694,849</u>
Changes in working capital:		
Increase in patient receivables	(3,215,596)	
Decrease in other receivables	136,927	
Increase in other assets	(86,563)	
Increase in accounts payable	475,473	
Decrease in accrued liabilities	(97,662)	<u>(2,787,421)</u>
Net Property (Additions)/Dispositions		(225,809)
Debt Service/Loan proceeds		(179,959)
Contributed Capital		822,935
Change in cash and cash equivalents:		<u><u>(758,904)</u></u>
Cash balance @6/30/18		6,497,113
Cash balance @9/30/18		5,738,209
Change in cash		<u><u>(758,904)</u></u>

**EMSA Western Division
Capital Expenditures Variance
Year Ending June 30, 2019**

Through September

Description	Budget	Actual OKC	Actual EMSA	Under (Over) Budget
Ambulances				
<i>2019 ambulance replacement-(eleven)</i>				
Replacement units	1,392,000	126,538		1,265,462
Miscellaneous	25,000			25,000
Repairs	20,000		13,307	6,693
Administrative vehicle	40,000		27,212	12,788
On board equipment:				
Stair chairs	5,000			5,000
Clinical pads	268,000			268,000
Miscellaneous	39,000			39,000
CAD and radio equipment:				
Radio infrastructure (NG911)	117,500		58,752	58,748
Building expenses:				
Bldg Improvements	10,000			10,000
Miscellaneous	49,000			49,000
Computer equipment:				
Server upgrade (accounting)	10,000			10,000
UPS batteries	5,000			5,000
Miscellaneous	100,000			100,000
TOTAL	2,080,500	126,538	99,271	1,854,691

**EMSA Eastern Division
Capital Expenditures Variance
Year Ending June 30, 2019**

Through September

Description	Budget	Actual EMSA	Under (Over) Budget
Ambulances			
<i>2019 Ambulances (eleven)</i>			
Replacement units	1,392,000		1,392,000
<i>2018 Ambulances</i>			
Replacement units	332,000		332,000
Miscellaneous	20,000		20,000
Repairs	25,000	15,452	9,548
On board equipment:			
Cots	522,000		522,000
Clinical pads	243,000		243,000
Miscellaneous	33,000		33,000
Building expenses:			
Office furniture	10,000		10,000
Garage general	15,000		15,000
Miscellaneous	44,000	4,855	39,145
Computer equipment:			
Firewall and network security	47,000		47,000
Miscellaneous	100,000		100,000
TOTAL	2,783,000	20,307	2,762,693

EMSA
Key Financial Indicators
Fiscal Year Ending June 30, 2019

Eastern Division

	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Year-to-date</u>	<u>Prior Year</u>	<u>Budget</u>
<i>Transports:</i>						
Emergency	5,893	5,950	5,697	17,540	16,584	17,004
Non-emergency	1,023	1,080	958	3,061	2,813	2,974
Total	6,916	7,030	6,655	20,601	19,397	19,978

Unit hours	15,383	15,682	14,830	45,895	42,900	
% of total system hours	46.5%	46.9%	47.6%	47.0%	47.8%	48.0%

Gross revenue by payor:

Medicare	44%	43%	43%	43%	43%	
Medicaid	16%	18%	18%	17%	18%	
Private insurance	16%	16%	15%	16%	17%	
Uninsured and other	24%	23%	24%	24%	22%	
	100%	100%	100%	100%	100%	

<i>Collection rate</i>	46.8%	52.1%	45.2%	48.1%	48.5%	50.0%
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<i>Net income (loss)</i>	\$ (574,999)	\$ (80,590)	\$ (26,729)	\$ (682,318)	\$ 272,148	\$ (383,558)
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<i>Days in A/R</i>	74.3	80.2	92.6	N/A	83.1	
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<i>Past due A/R</i>	\$ 2,263,000	\$ 2,366,000	\$ 2,187,000	N/A	\$ 2,187,000	
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<i>Current ratio</i>	1.33	1.33	1.39	N/A	1.59	
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EMSA
Key Financial Indicators
Fiscal Year Ending June 30, 2019

Western Division

	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Year-to-date</u>	<u>Prior Year</u>	<u>Budget</u>
<i>Transports:</i>						
Emergency	6,164	6,064	5,957	18,185	18,004	16,887
Non-emergency	805	814	733	2,352	2,474	2,445
Total	6,969	6,878	6,690	20,537	20,478	19,332
Unit hours	17,681	17,737	16,323	51,741	46,938	
% of total system hours	53.5%	53.1%	52.4%	53.0%	52.2%	52.0%
<i>% of gross revenue by payor:</i>						
Medicare	45%	44%	44%	44%	44%	
Medicaid	14%	16%	15%	15%	15%	
Private insurance	18%	18%	18%	18%	19%	
Uninsured and other	23%	22%	23%	23%	22%	
	100%	100%	100%	100%	100%	
<i>Collection rate</i>	47.8%	56.1%	44.2%	49.5%	50.6%	53.0%
<i>Net income (loss)</i>	\$ (468,648)	\$ (250,488)	\$ (364,363)	\$ (1,083,499)	\$ (1,605,501)	\$ (1,321,459)
<i>Days in A/R</i>	86.1	87.0	103.0	N/A	82.7	
<i>Past due A/R</i>	\$ 3,400,000	\$ 2,761,000	\$ 2,776,000	N/A	\$ 2,776,000	
<i>Current ratio</i>	2.97	2.83	2.82	N/A	2.97	

EMSA Western Division

Transports and Requests for Service
Fiscal Year Ending June 30, 2019

	Jul-18	Aug-18	Sep-18	Y-T-D	Budget	#	Variance	%
Transports:								
Code 1	2,343	2,326	2,267	6,936				
Code 2	3,821	3,738	3,690	11,249				
Total emergencies	6,164	6,064	5,957	18,185	16,887	1,298		7.7%
Code 3	792	811	724	2,327				
Code 4	13	3	9	25				
Total non-emergencies	805	814	733	2,352	2,445	(93)		(3.8%)
Total transports	6,969	6,878	6,690	20,537	19,332	1,205		6.2%
Cancelled calls	552	521	462	1,535				
No hauls	1,820	1,860	1,803	5,483				
Total requests for service	9,341	9,259	8,955	27,555				
Transports/day:								
Emergencies	198.8	195.6	198.6	197.7	183.6	14.1		
Non-emergencies	26.0	26.3	24.4	25.6	26.6	(1.0)		
	224.8	221.9	223.0	223.2	210.1	13.1		
Percent of total transports:								
Emergencies	88.4%	88.2%	89.0%	88.5%	87.4%			
Non-emergencies	11.6%	11.8%	11.0%	11.5%	12.6%			
	100.0%	100.0%	100.0%	100.0%	100.0%			
Unit hours	17,681	17,737	16,323	51,741				
Percent of total unit hours:								
Eastern Division	46.5%	46.9%	47.6%	47.0%	48.0%			
Western Division	53.5%	53.1%	52.4%	53.0%	52.0%			
	100.0%	100.0%	100.0%	100.0%	100.0%			

Key:	EMSA	AMR	MCB	Over 10k		
Vendor Name	Vendor ID	Doc #	Doc Date	Doc Amt	Comment1	
ABC Equipment Rental	ABCEQP01	81985	10/16/2018	131.00	Building Maintenance	
ABC Equipment Rental	ABCEQP01	81812	9/13/2018	210.90	Building Maintenance	
Accounting Principals	ACTPRN01	81987	10/16/2018	2,732.12	Temporary Employees	
Adam Hurry	HURRY, ADAM	81953	10/4/2018	114.81	Employee Travel Reimburse	
Adam Hurry	HURRY, ADAM	81737	8/29/2018	234.99	Employee Travel Reimburse	
Adam Paluka	PALUKA, ADAM	81810	9/11/2018	421.75	Employee Expense Reimbursement	
Adam Paluka	PALUKA, ADAM	81959	10/4/2018	465.45	Employee Expense Reimbursement	
Addison Group	ADDISON GROUP	81814	9/13/2018	3,528.82	Temp Employees	
Addison Group	ADDISON GROUP	81988	10/16/2018	6,553.53	Temp Employees	
Admiral Security	ADMIRAL SECURIT	81989	10/16/2018	115.00	Building Maintenance	
AGH CPAs & Advisors	AGH CPAS & ADVI	81990	10/16/2018	10,000.00	Professional Services	
AGH CPAs & Advisors	AGH CPAS & ADVI	81815	9/13/2018	18,500.00	Professional Services	
Airgas	AIRGAS01	Z000003743	10/3/2018	31.16	AMR - Oxygen Cylinders	
AIRGAS USA LLC	1223388	81789	9/5/2018	3,517.69	AMR	
AIRGAS USA LLC	1223388	81933	10/3/2018	7,516.37	AMR	
Ala Carte Courier Service, Inc	ALACRT01	81991	10/16/2018	1,005.70	Courier Service	
Ala Carte Courier Service, Inc	ALACRT01	81816	9/13/2018	1,059.94	Courier Service	
Albright, Mike	ALBRIG01	81947	10/4/2018	462.88	employee reimbursement	
Alliance Maintenance	ALLIANCE MAINT	81817	9/13/2018	2,650.00	Janitorial Service	
Allied Towing	ALLIED TOWING	81818	9/13/2018	135.00	AMR - Towing	
Allied Towing	ALLIED TOWING	81884	9/19/2018	774.94	AMR - Towing	
All-Kill Pest Control	ALLKIL01	81725	8/29/2018	226.00	Building Maintenance	
All-Kill Pest Control	ALLKIL01	81819	9/13/2018	226.00	Building Maintenance	
American Emergency Vehicles	AEV01	81890	9/27/2018	83,432.00	Ambulance Maintenance	
American Express-Employee	AMEXPR01	81885	9/19/2018	16,859.43	Employee Corporate Cards	
American Fire & Safety Co Inc.	AMFIRE01	81992	10/16/2018	446.00	Building Maintenance	
American Waste Control	AMWSTE01	Z000003726	9/13/2018	494.81	Utilities	
Ameritas Life Insurance Corp	AMERITAS	81726	8/29/2018	27.08	Benefits	
Ameritas Life Insurance Corp	AMERITAS	81948	10/4/2018	620.52	Benefits	
Amos Electrical & Mechanical, Inc.	AMOSEL01	81993	10/16/2018	120.00	Building Maintenance	
Amos Electrical & Mechanical, Inc.	AMOSEL01	81820	9/13/2018	1,273.27	Building Maintenance	
Andrew Sadler	SADLER, ANDREW	81879	9/13/2018	12.54	Employee Expenses	
Association of Central Ok Govn	ACOG 01	81889	9/27/2018	552.00	OKC 911 Service Agreement	
Association of Central Ok Govn	ACOG 01	81813	9/13/2018	589.50	OKC 911 Service Agreement	

Association of Central Ok Govn	ACOG 01	81986	10/16/2018	29,376.08	OKC 911 Service Agreement
AT&T Interstate Dedicated Private Line Servic	ATT 07	81727	8/29/2018	2,623.48	Communications
AT&T OneNet Services/Long Distance	ATT INTERNET	81892	9/27/2018	503.72	Communications
Att	ATT - PO 5001	81728	8/29/2018	26,223.42	Communications
Att	ATT - PO 5001	81891	9/27/2018	28,548.54	Communications
B. D. Eddie Enterprises	BDEDDI01	81729	8/29/2018	27,991.01	Rent
B. D. Eddie Enterprises	BDEDDI01	81893	9/27/2018	27,991.01	Rent
Blue Sky Supply	BLUE SKY SUPPLY	81821	9/13/2018	583.69	Coffee/Food Service
Blue Sky Supply	BLUE SKY SUPPLY	81994	10/16/2018	638.62	Coffee/Food Service
BOUND TREE MEDICAL LLC	1009059	81935	10/3/2018	27.86	AMR
BOUND TREE MEDICAL LLC	1009059	81785	9/5/2018	2,151.96	AMR
Capital Waste Solutions	CAPITAL WASTE	81822	9/13/2018	3,100.00	Building Maintenance
Capital Waste Solutions	CAPITAL WASTE	81995	10/16/2018	3,100.00	Building Maintenance
Casey Bray	CASEY BRAY	81996	10/16/2018	89.95	Building Maintenance
CDW Government, Inc.	CDWCMP01	81823	9/13/2018	492.70	Computer Supplies
Center Point Energy	OK ENERGY SERV	81749	8/29/2018	2.40	Utilities
Center Point Energy	OK ENERGY SERV	82017	10/16/2018	4.61	Utilities
Change Healthcare	CHANGE HEALTHCA	81894	9/27/2018	2,126.86	Pt Account
Chantelle Ainge	HINDS, CHANTELL	81873	9/13/2018	65.58	Employee Travel Expenses
Chantelle Ainge	HINDS, CHANTELL	81979	10/15/2018	65.76	Employee Travel Expenses
Charisse Morrow	MORROW	81980	10/15/2018	750.00	Temporary Employees
Charisse Morrow	MORROW	81886	9/19/2018	1,200.00	Temporary Employees
Charisse Morrow	MORROW	81809	9/11/2018	1,275.00	Temporary Employees
Charisse Morrow	MORROW	81747	8/29/2018	1,462.50	Temporary Employees
Charisse Morrow	MORROW	81973	10/10/2018	2,250.00	Temporary Employees
Cheaper T's	CHEAPER T'S	81972	10/10/2018	3,246.00	AMR/EMSA Shirts
Cheryl Prebble	PREBBLE, CHERYL	81960	10/4/2018	104.99	Employee Reimbursement
Cheryl Prebble	PREBBLE, CHERYL	81983	10/15/2018	104.99	Employee Reimbursement
City of Bixby	CTYBxB01	81827	9/13/2018	40.24	utilities
City of Bixby	CTYBxB01	81997	10/16/2018	49.35	utilities
City of Oklahoma City - Utilities	CTYOKC01	81964	10/4/2018	517.66	Utilities
City of Oklahoma City - Utilities	CTYOKC01	81900	9/27/2018	915.68	Utilities
City of Oklahoma City - Utilities	CTYOKC01	81731	8/29/2018	1,265.15	Utilities
City of Tulsa Utilities	CTYTUL02	81732	8/29/2018	3,665.13	Utilities
City of Tulsa Utilities	CTYTUL02	81901	9/27/2018	3,982.23	Utilities
Clean Sweep Janitorial	CLEAN SWEEP JAN	81825	9/13/2018	3,255.00	Janitorial Services

Clifford Power Systems, Inc.	CLIFFORD01	Z000003727	9/13/2018	517.50	Building Maintenance
Cobra One Corporation	COBRA ONE CORP	81804	9/6/2018	280.00	Benefits
Cobra One Corporation	COBRA ONE CORP	81895	9/27/2018	294.00	Benefits
Cobra One Corporation	COBRA ONE CORP	81966	10/9/2018	294.00	Benefits
Commercial Cleaning Services	COMMERCIALCLEAN	81896	9/27/2018	1,280.00	Janitorial
Community Care	COMMUNITY CARE	81826	9/13/2018	49.56	employee Benefits
Community Care	COMMUNITY CARE	81897	9/27/2018	49.56	employee Benefits
Community Care	COMMUNITY CARE	81949	10/4/2018	43,743.36	employee Benefits
Community Care	COMMUNITY CARE	81963	10/4/2018	46,349.59	employee Benefits
Compsource Oklahoma	COMPSOURCE	81766	9/5/2018	1,759.00	Workers Comp
Compsource Oklahoma	COMPSOURCE	81967	10/9/2018	1,884.00	Workers Comp
Corser Group Incorporated	CRSRGR	81792	9/5/2018	473.28	Promotional Products
Cox	COX	Z000003740	9/27/2018	23,943.12	Internet
Cox	COX	Z000003720	8/29/2018	26,469.14	Internet
CPI Office Products	CPI OFFICE PROD	Z000003728	9/13/2018	3,769.41	Office Supplies/Toner/Janitor
CPI Office Products	CPI OFFICE PROD	Z000003748	10/15/2018	4,724.59	Office Supplies/Toner/Janitor
CSI Communications, LLC	CRTSPC01	81899	9/27/2018	75.00	Website
CSI Communications, LLC	CRTSPC01	81937	10/3/2018	75.00	Website
Curtis Knoles	KNOLES, CURTIS	81907	9/27/2018	226.13	MCB - Employee Reimbursement
Curtis Knoles	KNOLES, CURTIS	81740	8/29/2018	457.48	MCB - Employee Reimbursement
David Howerton	HOWERTON	81874	9/13/2018	65.00	MCB - Reimburse
David Howerton	HOWERTON	81952	10/4/2018	65.00	MCB - Reimburse
Delta Dental	DELTA DENTAL	81767	9/5/2018	3,536.24	Benefits
Detco	DETCO	Z000003744	10/3/2018	2,996.10	Fleet Maintenance
Detco	DETCO	Z000003722	9/5/2018	3,234.20	Fleet Maintenance
DocuSign	DOCUSIGN	81828	9/13/2018	3,162.50	Support
Donohue Commercial Service	DONOHUE COMMERC	81829	9/13/2018	2,808.00	Building Maintenance
Donohue Commercial Service	DONOHUE COMMERC	81998	10/16/2018	2,808.00	Building Maintenance
EAN Holdings	EAN HOLDINGS	81733	8/29/2018	3,600.13	Rent - Edmond Hub
EAN Holdings	EAN HOLDINGS	81902	9/27/2018	3,600.13	Rent - Edmond Hub
EMS Technology Solutions LLC	EMS TECH SOL	81831	9/13/2018	120.00	Medical Supplies
EMS TECHNOLOGY SOLUTIONS LLC	1313999	81790	9/5/2018	720.00	AMR
EMS TECHNOLOGY SOLUTIONS LLC	1313999	81934	10/3/2018	1,355.00	AMR
EMS Technology Solutions LLC	EMS TECH SOL	82000	10/16/2018	14,016.00	Medical Supplies
English Family Limited Partnership	ENGLISH FAMILY	81735	8/29/2018	1,000.00	Rent - Walker Parking
English Family Limited Partnership	ENGLISH FAMILY	81903	9/27/2018	1,000.00	Rent - Walker Parking

Erling and Associates Inc.	ERLING01	81832	9/13/2018	4,166.67	Professional Services
Federal Express Corporation	FEDEXP01	82001	10/16/2018	69.17	Express Mail
Federal Express Corporation	FEDEXP01	81833	9/13/2018	223.47	Express Mail
FIRST WATCH	1000170	81776	9/5/2018	9,501.00	AMR
Fisdap	FISDAP	82002	10/16/2018	981.75	AMR
FORD QUALITY FLEET CARE PROGRAM	1007964	81783	9/5/2018	24,355.30	AMR
FORD QUALITY FLEET CARE PROGRAM	1007964	81927	10/3/2018	29,199.24	AMR
Frontier City	FRONTIER CITY	81794	9/5/2018	1,976.78	AMR - Misc
Galls	GALLS	81938	10/3/2018	53.46	Uniforms
GALLS LLC	1286234	81936	10/3/2018	53.46	AMR
Grainger Punchout	1001624	81923	10/3/2018	2,223.97	AMR
Grainger Punchout	1001624	81778	9/5/2018	6,938.96	AMR
Guaranteed Overhead Door	GUARANTEED DOOR	81834	9/13/2018	1,350.00	Building Maintenance
Handtevy Pediatric Emergency Standards, Inc	HANDTEVY	81835	9/13/2018	16,495.00	MCB
HARDESTY PRESS	HRDPRS	82003	10/16/2018	49.00	Outside Printing
HARDESTY PRESS	HRDPRS	81939	10/3/2018	155.35	Outside Printing
HARDESTY PRESS	HRDPRS	81795	9/5/2018	280.90	Outside Printing
Henry Schein Inc.	HENRY SCHEIN	Z000003723	9/5/2018	1,261.10	Medical Supplies
Henry Schein Inc.	HENRY SCHEIN	Z000003745	10/3/2018	2,635.09	Medical Supplies
Holly Jones	JONES, HOLLY	81880	9/18/2018	117.66	Employee Expenses
Holly Jones	JONES, HOLLY	81906	9/27/2018	235.32	Employee Expenses
Holly Jones	JONES, HOLLY	81768	9/5/2018	263.07	Employee Expenses
Hot Shot Express	HOT SHOT EXPRES	81836	9/13/2018	1,400.00	Ambulance Maintenance
Hudiburg Fleet Services	HUDIBURG FLEET	81904	9/27/2018	35,084.00	mcb
Hunters Battery Warehouse	HUNTERBATTERY	81940	10/3/2018	19.00	AMR - Supplies
Imperial Auto Solvents	IMP AUTO SOLV	82004	10/16/2018	113.28	vehicle washing system & prod
Imperial Auto Solvents	IMP AUTO SOLV	81796	9/5/2018	2,544.00	vehicle washing system & prod
Insperty Expense Management	INSPERITY EXPEN	Z000003725	9/6/2018	364.00	Expense Report Software
Insperty Expense Management	INSPERITY EXPEN	Z000003729	9/13/2018	378.00	Expense Report Software
Insperty Expense Management	INSPERITY EXPEN	Z000003749	10/15/2018	392.00	Expense Report Software
J&P Ventures LLC	J&P VENTURES	81905	9/27/2018	3,700.00	Rent - Bixby Hub
January Environmental Services, Inc.	JANUARY ENVIORN	81797	9/5/2018	500.00	AMR - Waste Removal
Jeannette Crawford	CRAWFORD, JEANN	81898	9/27/2018	324.00	employee reimbursement
Jeff Goodloe, M.D.	GOODLOE, JEFF	81951	10/4/2018	161.95	MCB - Reimburse
Jeff Goodloe, M.D.	GOODLOE, JEFF	81978	10/15/2018	348.92	MCB - Reimburse
Jeff Goodloe, M.D.	GOODLOE, JEFF	81736	8/29/2018	526.04	MCB - Employee Reimbursement

Jeff Goodloe, M.D.	GOODLOE, JEFF	81872	9/13/2018	589.40	MCB - Reimburse
Jennifer Jones	JONESJEN	81881	9/18/2018	153.95	MCB - Employee Reimbursement
Jennifer Jones	JONESJEN	81955	10/4/2018	153.95	MCB - Employee Reimbursement
Jim Knight Design	JIM KNIGHT DESI	81739	8/29/2018	361.25	Community Relations
Johnson, Tracy L	JOHNSN01	82041	10/16/2018	196.60	Travel Reimburse
Johnson, Tracy L	JOHNSN01	81808	9/11/2018	312.00	Travel Reimburse
Julie Roberts	ROBERTS, JULIE	81755	8/29/2018	56.82	Employee Reimbursement
Kyla Barnes	KYLA BARNES	81908	9/27/2018	950.00	MCB
Kyla Barnes	KYLA BARNES	81882	9/18/2018	1,090.00	MCB
Kyla Barnes	KYLA BARNES	81806	9/6/2018	1,100.00	MCB
Laerdal Medical Punchout	1006286	81779	9/5/2018	690.00	AMR
LandCare	LANDCARE	81838	9/13/2018	2,393.50	Building Maintenance
LandCare	LANDCARE	82005	10/16/2018	3,058.50	Building Maintenance
Landscape Partners	LANDSCAPE PARTN	82006	10/16/2018	202.65	Building Maintenance
Landscape Partners	LANDSCAPE PARTN	81839	9/13/2018	208.06	Building Maintenance
Language Line Service	LNLNE01	81842	9/13/2018	766.95	Patient Support Services
LANlynx, LLC	LAN	81837	9/13/2018	135.00	Building Maintenance
Lawn Doctor	LAWN DOCTOR	81742	8/29/2018	75.05	Building Maintenance
LexisNexis Risk Data Management Inc	LEXISNEXIS	82007	10/16/2018	1,926.05	Patient Service
LexisNexis Risk Data Management Inc	LEXISNEXIS	81840	9/13/2018	2,494.80	Patient Service
Life Insurance Co Of N America	LIFE INSURANCE	81957	10/4/2018	4,248.14	Benefits
Life Insurance Co Of N America	LIFE INSURANCE	82008	10/16/2018	4,285.25	Benefits
Littlefield	LITTLEFIELD	81841	9/13/2018	1,782.67	Community Relations
Lone Star Enterprises, LLC	LONE STAR ENTER	81743	8/29/2018	3,988.14	Building Rent
Lone Star Enterprises, LLC	LONE STAR ENTER	81909	9/27/2018	3,988.14	Building Rent
Lora Conger	CONGER, LORA	81730	8/29/2018	58.48	employee expenses
Mac Systems	MAC SYSTEMS	82009	10/16/2018	882.00	Building Maintenance
Managed Outsource Solutions	MNG OUTSRC SOL	82013	10/16/2018	112.23	Transcription Services
Matt Cox	COX, MATT	81950	10/4/2018	65.12	MCB - Expense REimbursement
May Williams	MAY WILLIAMS	81770	9/5/2018	127.16	Employee Expenses
May Williams	MAY WILLIAMS	81910	9/27/2018	127.16	Employee Expenses
May Williams	MAY WILLIAMS	81958	10/4/2018	127.16	Employee Expenses
May Williams	MAY WILLIAMS	81744	8/29/2018	321.47	Employee Expenses
McAnallen, Duffy	MCANLN01	81745	8/29/2018	59.73	MCB - Employee Reimbursement
McIntosh Service, LLC	ICS	81805	9/6/2018	2,983.00	Building Maintenance
McKesson Medical Punchout	1150574	81788	9/5/2018	104,937.61	AMR - Medical Supplies

McKesson Medical Punchout	1150574	81932	10/3/2018	162,711.72	AMR - Medical Supplies
MediTract	MEDITRACT	81746	8/29/2018	3,240.00	Patient Account
MediTract	MEDITRACT	81843	9/13/2018	3,240.00	Patient Account
MEDSOURCE INTERNATIONAL LLC	1343833	81791	9/5/2018	804.00	AMR
Melanie Key	KEY, MELANIE	81769	9/5/2018	99.99	Internet Reimburse
Melanie Key	KEY, MELANIE	81956	10/4/2018	99.99	Internet Reimburse
Melanie Sanders	SANDERS,MELANIE	81807	9/6/2018	127.94	Employee Expenses
Melanie Sanders	SANDERS,MELANIE	81974	10/10/2018	127.94	Employee Expenses
Metro Monitor	METRO MONITOR	82010	10/16/2018	330.00	Media Monitoring
Metroplex Electric	METROPLEX	Z000003750	10/15/2018	1,400.00	Building Maintenance
Metroplex Electric	METROPLEX	Z000003730	9/13/2018	4,073.37	Building Maintenance
Midcon Data Services, LLC	MIDCON DATA SRV	82011	10/16/2018	393.46	Shredding
Midcon Data Services, LLC	MIDCON DATA SRV	81844	9/13/2018	401.70	Shredding
Midcon Recovery Services	MIDCON RECOVERY	81845	9/13/2018	5,105.00	Rental Space/Shred Bins
Midcon Recovery Services	MIDCON RECOVERY	82012	10/16/2018	5,105.00	Rental Space/Shred Bins
Mobile Health Resources	EMS SURVERYTEAM	81830	9/13/2018	1,848.00	Community Relations
Mobile Health Resources	EMS SURVERYTEAM	81734	8/29/2018	2,400.00	Community Relations
Mobile Health Resources	EMS SURVERYTEAM	81999	10/16/2018	2,400.00	Community Relations
Mosaic Personnel	MOSAIC PERSONNE	82014	10/16/2018	397.79	Temp Employee
Mosaic Personnel	MOSAIC PERSONNE	81846	9/13/2018	595.35	Temp Employee
MTM Recognition	MDWTRY01	Z000003731	9/13/2018	57.00	AMR - Unifom
MyHealth Access Network	MY HEALTH ACCES	81847	9/13/2018	3,083.00	Patient Services
MyHealth Access Network	MY HEALTH ACCES	82015	10/16/2018	3,083.00	Patient Services
National Occupational Health Services, LLC	NTN OCC HLTHSRV	81798	9/5/2018	25.00	AMR - Misc
Net Solutions	NETSOL01	82016	10/16/2018	6,000.00	Network Support
Net Solutions	NETSOL01	81848	9/13/2018	6,450.00	Network Support
Office Depot Punchout	1006929	81925	10/3/2018	799.95	AMR
Office Depot Punchout	1006929	81781	9/5/2018	1,569.51	AMR
OG&E	OGE 01	81748	8/29/2018	2,861.06	Utilities
OG&E	OGE 01	81911	9/27/2018	6,743.27	Utilities
Oklahoma Police Supply	OK POLICESUPPLY	81941	10/3/2018	532.49	AMR - Uniforms
One Source Managed Services	ONE SOURCE	81969	10/9/2018	3,744.95	Printer Manage Services
One Source Managed Services	ONE SOURCE	81912	9/27/2018	3,809.46	Printer Manage Services
ONG - Oklahoma Natural Gas Company	ONG 01	81849	9/13/2018	147.79	Utilities
ONG - Oklahoma Natural Gas Company	ONG 01	82018	10/16/2018	150.74	Utilities
ONG - Oklahoma Natural Gas Company	ONG 01	81750	8/29/2018	273.82	Utilities

ONG - Oklahoma Natural Gas Company	ONG 01	81913	9/27/2018	378.37	Utilities
Orkin Exterminating Company	ORKIN 01	Z000003732	9/13/2018	402.47	Building Maintenance
Orkin Exterminating Company	ORKIN 01	Z000003751	10/15/2018	402.47	Building Maintenance
OSITECH COMMUNICATION INC-5430	1000999	81777	9/5/2018	89.00	AMR
OTA/PIKEPASS	PKEPSS01	82020	10/16/2018	127.35	Pikepass
Owens Waste Management	OWENS TRASH SVC	81751	8/29/2018	18.00	Utilities
Owens Waste Management	OWENS TRASH SVC	81914	9/27/2018	18.00	Utilities
PACIFIC BIOMEDICAL EQUIPMENT INC	1009260	81786	9/5/2018	39,802.44	AMR
PACIFIC BIOMEDICAL EQUIPMENT INC	1009260	81929	10/3/2018	43,166.86	AMR
Packco Inc	PACKCO INC	81942	10/3/2018	344.00	AMR - Misc Supplies
Packco Inc	PACKCO INC	81799	9/5/2018	1,548.00	AMR - Misc Supplies
Paul McKee	PAUL MCKEE	81915	9/27/2018	225.00	building maintenance
PC Connection	PC CONNECTION	82019	10/16/2018	1,319.13	Computer Supplies
PC Connection	PC CONNECTION	81850	9/13/2018	19,583.41	Computer Supplies
Petty Cash	PETTYC01	81876	9/13/2018	96.50	Petty Cash Reimburse
Petty Cash	PETTYC01	81982	10/15/2018	158.05	Petty Cash Reimburse
PHYSIO CONTROL INC	1055366	81931	10/3/2018	21,004.13	AMR
PHYSIO CONTROL INC	1055366	81787	9/5/2018	39,023.13	AMR
Physio-Control Corp	PHYSIO01	Z000003733	9/13/2018	157.00	Medical Supplies
Pikepass CSC	PIKEPASS CSC	Z000003741	9/27/2018	36.00	Pikepass
Pitney Bowes	PITBOW01	81752	8/29/2018	218.50	Postage
Pitney Bowes	PITBOW03	81878	9/13/2018	3,705.00	Postage
Pitney Bowes Purchase Power	PITBOW02	81877	9/13/2018	2,176.60	Postage
Pitney Bowes Purchase Power	PITBOW02	81970	10/9/2018	5,050.00	Postage
Portal Architects	PORTAL ARCHITEC	82021	10/16/2018	5,800.00	software
Public Service Co of Oklahoma	PSO 01	81916	9/27/2018	776.13	Utilities
Public Service Co of Oklahoma	PSO 01	82022	10/16/2018	2,063.73	Utilities
Public Service Co of Oklahoma	PSO 01	81965	10/4/2018	6,188.41	Utilities
Public Service Co of Oklahoma	PSO 01	81851	9/13/2018	8,978.35	Utilities
Puckett, Ruth	PUCKET01	81753	8/29/2018	5,416.67	Rent
Puckett, Ruth	PUCKET01	81917	9/27/2018	5,416.67	Rent
Ranette Lauinger	JONES, RANETTE	81954	10/4/2018	239.97	Employee Reimbursement
Rave Mobile Safety	RAVE MOBILE SAF	81852	9/13/2018	4,150.00	Software
Republic Services	REPUBLIC SERVIC	82023	10/16/2018	2,574.79	Utilities
Republic Services	REPUBLIC SERVIC	81853	9/13/2018	3,837.28	Utilities
Rich & Cartmill	RICH	82024	10/16/2018	1,432.00	Insurance

Rich & Cartmill	RICH	81854	9/13/2018	24,941.00	Insurance
Rich & Cartmill	RICH	81754	8/29/2018	150,551.92	Insurance
Rogers Safe and Lock	ROGERS01	81977	10/11/2018	0.05	Building Maintenance
Rogers Safe and Lock	ROGERS01	Z000003752	10/15/2018	195.00	Building Maintenance
Rogers Safe and Lock	ROGERS01	Z000003746	10/3/2018	313.75	Building Maintenance
Safari Micro	SAFARI MICRO	81855	9/13/2018	134.46	computer supplies
Safari Micro	SAFARI MICRO	82025	10/16/2018	3,234.99	computer supplies
Scott Rice Company	SCOTTR01	Z000003734	9/13/2018	21.45	Office Furniture
Scott's Printing & Copying	SCOTTS01	Z000003747	10/3/2018	456.00	Printing
Scott's Printing & Copying	SCOTTS01	Z000003724	9/5/2018	839.12	Printing
Sherrie Snow	SNOW	81975	10/10/2018	99.99	Internet Reimburse
Sherrie Snow	SNOW	81962	10/4/2018	199.98	Internet Reimburse
Solutions Group	SOLUTIONS GROUP	81756	8/29/2018	7,252.47	Collections
Solutions Group	SOLUTIONS GROUP	81856	9/13/2018	27,797.35	Collections
Southeastern Emergency Equipment	SEEMRG01	Z000003753	10/15/2018	1,376.43	Medical Supplies
Southwest Tulsa Trophy	SW TULSA TROPHY	81860	9/13/2018	25.00	Community Relations
Southwest Tulsa Trophy	SW TULSA TROPHY	82028	10/16/2018	25.00	Community Relations
Spartan Signs	SPARTAN SIGNS	81857	9/13/2018	252.00	Ambulance Maintenance
Special Ops	SPECIAL OPS	82026	10/16/2018	159.97	AMR - Uniforms
Special Ops	SPECIAL OPS	81800	9/5/2018	793.43	AMR - Uniforms
Special Ops	SPECIAL OPS	81943	10/3/2018	1,087.30	AMR - Uniforms
Stanley Security	STANLEY SECURIT	81757	8/29/2018	2,127.80	Building Maintenance
Stanley Security	STANLEY SECURIT	82027	10/16/2018	2,658.09	Building Maintenance
Stanley Security	STANLEY SECURIT	81858	9/13/2018	3,682.80	Building Maintenance
Steves Wholesale Distributors Inc	STEVES WHOLESAL	81801	9/5/2018	140.76	AMR - Misc Supplies
Steves Wholesale Distributors Inc	STEVES WHOLESAL	81944	10/3/2018	159.32	AMR - Misc Supplies
Strategic SaaS	STRATEGIC SAAS	81859	9/13/2018	18,656.12	Software Maintenance
STRYKER SALES CORP	1007960	81782	9/5/2018	67.08	AMR
STRYKER SALES CORP	1007960	81926	10/3/2018	335.40	AMR
Stryker Sales Corporation	STRYKER SALES	Z000003742	9/27/2018	494.30	Medical Supplies
Stryker Sales Corporation	STRYKER SALES	Z000003735	9/13/2018	8,194.98	Medical Supplies
Synergy DataCom	SYNRGY01	Z000003754	10/15/2018	104.88	computer supplies
Synergy DataCom	SYNRGY01	Z000003736	9/13/2018	556.62	computer supplies
The Rowland Group	THE ROWLAND GRO	81758	8/29/2018	20,000.00	Professional Services
THOMAS MAPS	1013128	81930	10/3/2018	199.00	AMR
Timmons Oil Company	TIMMONS OIL CO	81802	9/5/2018	4,826.46	Ambulance Maintenance

Timmons Oil Company	TIMMONS OIL CO	81945	10/3/2018	14,206.16	Ambulance Maintenance
Torrence, Kent	TRRNK 01	81760	8/29/2018	64.70	Employee Reimbursement
Total Radio, Inc.	TOTRAD01	Z000003755	10/15/2018	840.00	Communications
TPSI	TPSI01	82029	10/16/2018	960.41	Community Relations
TPSI	TPSI01	81861	9/13/2018	3,760.21	Community Relations
TPSI	TPSI01	81759	8/29/2018	4,973.02	Community Relations
Tract Manager	TRACTMANAGER	82030	10/16/2018	3,240.00	Accounts Payable
Trinity Employment Specialists	TRINITY	82031	10/16/2018	3,628.53	Temp Employees
Trinity Employment Specialists	TRINITY	81862	9/13/2018	3,802.75	Temp Employees
True Digital Security	TRUE DIGITAL	81761	8/29/2018	2,585.00	Network Security
True Digital Security	TRUE DIGITAL	82032	10/16/2018	2,585.00	Network Security
Tulsa Cleaning Systems	TULSA CLEANING	81863	9/13/2018	826.00	Building Maintenance
Tulsa County Clerk	TULCLK01	81971	10/9/2018	68.00	Liens
Tulsa County Clerk	TULCLK01	81811	9/11/2018	85.00	Liens
Tulsa County Clerk	TULCLK01	81888	9/25/2018	136.00	Liens
Tulsa County Clerk	TULCLK01	81921	10/2/2018	204.00	Liens
Tulsa County Clerk	TULCLK01	82042	10/16/2018	204.00	Liens
Tulsa County Clerk	TULCLK01	81772	9/5/2018	221.00	Liens
Tulsa County Clerk	TULCLK01	81883	9/18/2018	289.00	Liens
Tulsa Overhead Door Co. Inc.	TULOVH01	Z000003756	10/15/2018	443.75	Building Maintenance
U.S. Cellular	US CELLULAR	81762	8/29/2018	407.22	Tower Rental
U.S. Cellular	US CELLULAR	82035	10/16/2018	407.22	Tower Rental
UNIFIRST CORP	1006586	81924	10/3/2018	386.80	AMR
UNIFIRST CORP	1006586	81780	9/5/2018	597.76	AMR
United Ford	UNITED FORD	Z000003737	9/13/2018	13,307.19	Ambulance Maintenance
United Ford	UNITED FORD	Z000003721	8/29/2018	15,452.29	Ambulance Maintenance
United Mechanical	UNITED MECHANIC	81864	9/13/2018	2,118.00	Building Maintenance
United Mechanical	UNITED MECHANIC	82033	10/16/2018	2,784.37	Building Maintenance
University Of Ok Health Sciences Center	UNIVOK MED	81984	10/15/2018	29,953.73	MCB - Salary
University of OK Health Sciences Center Aux	UNIVOK01	81865	9/13/2018	83.20	Dues
University of OK Health Sciences Center Aux	UNIVOK01	82034	10/16/2018	159.98	Dues
University Of Oklahoma Health Science Cente	OU DEPT OF PEDS	81875	9/13/2018	6,666.67	MCB Payroll
University Of Oklahoma Health Science Cente	OU DEPT OF PEDS	81981	10/15/2018	6,666.67	MCB Payroll
University Of Oklahoma Health Science Cente	OU DEPT OF PEDS	81771	9/5/2018	29,953.73	MCB Payroll
Velosio	VELOSIO	82036	10/16/2018	1,240.00	Software Support
Velosio	VELOSIO	81866	9/13/2018	1,949.32	Software Support

Verizon Wireless	VERIZON WIRELSS	Z000003738	9/13/2018	13,312.49	Wireless Communications
Verizon Wireless	VERIZON WIRELSS	Z000003757	10/15/2018	13,451.89	Wireless Communications
VF IMAGEWEAR Punchout	1000132	81775	9/5/2018	9,790.98	AMR
VF IMAGEWEAR Punchout	1000132	81922	10/3/2018	14,011.90	AMR
Vicki Lacy	LACY	81741	8/29/2018	235.00	Employee Reimbursement
Walker Companies	WALKER01	81803	9/5/2018	135.00	Office Supplies
Weather Affirmation, L.L.C.	WTHAFM01	81870	9/13/2018	350.00	Weather Notification
Weather Affirmation, L.L.C.	WTHAFM01	82039	10/16/2018	350.00	Weather Notification
Windstream	WINDSTREAM	81763	8/29/2018	49.45	Communications
Windstream	WINDSTREAM	81867	9/13/2018	69.20	Communications
Windstream	WINDSTREAM	81918	9/27/2018	98.90	Communications
Windstream	WINDSTREAM	81773	9/5/2018	12,712.94	Communications
Windstream	WINDSTREAM	82037	10/16/2018	12,782.14	Communications
Works & Lentz, Inc.	WKSLNZ01	82038	10/16/2018	179.41	Collections
Works & Lentz, Inc.	WKSLNZ01	81868	9/13/2018	2,001.93	Collections
Works & Lentz, Inc. (Tulsa)	WKSLNZ02	81869	9/13/2018	3,734.40	Collections
Xtivia	XTIVIA	Z000003739	9/13/2018	4,429.00	Maintenance SQL
Xtivia	XTIVIA	Z000003758	10/15/2018	4,429.00	Maintenance SQL
Yale 31	YALE 31	81764	8/29/2018	550.00	Rent
Yale 31	YALE 31	81919	9/27/2018	550.00	Rent
Yellow Pages	YP	81920	9/27/2018	212.03	Advertising
Yellow Pages	YP	81765	8/29/2018	452.52	Advertising
YMCA of Greater Tulsa	YMCA GRTR TULSA	81946	10/3/2018	306.75	AMR
Zirmed	ZIRMED	81871	9/13/2018	20,991.31	Patient Billing
Zirmed	ZIRMED	82040	10/16/2018	21,272.44	Patient Billing
ZOLL Data Systems	ZOLL DATA	81774	9/5/2018	14,609.40	Patient Support Services
ZOLL MEDICAL CORP	1008451	81928	10/3/2018	1,641.72	AMR
ZOLL MEDICAL CORP	1008451	81784	9/5/2018	2,814.24	AMR

AMEX Detail

September 2018

<u>Employee</u>	<u>Dept</u>	<u>Amount</u>	<u>Type of Expenses</u>
James Davis	IT	(34.38)	Travel
Tracy Johnson	IT	591.60	Maintenance Supplies
Frank Gresh	Exec/Admin	8,066.90	Technology equip, supplies and software/Training
Angie Mclain	Exec/Admin	736.93	Travel
Kim Mcdorman	IT	271.13	Supplies
Jim Winham	Exec/Admin	545.07	Travel
Julie Roberts	Exec/Admin	3,512.73	Pikepass/Board Meetings
John Graham	Exec/Admin	(638.68)	Travel
May Williams	HR	230.24	Travel
Johna Easley	Compliance	669.74	Travel
Adam Paluka	PR	1,574.95	Facebook Ads
Holly Jones	PR	79.99	Software
		<u>15,606.22</u>	