

**EMERGENCY MEDICAL SERVICE AUTHORITY – A Public Trust
Regular Board of Trustees Meeting
Wednesday, March 22, 2017 at 1:00 p.m. via Video Conference
EMSA Corporate Offices**

1111 Classen Drive, Oklahoma City, OK
1417 North Lansing Avenue, Tulsa, OK

Minutes:

NOTICE AND AGENDA for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were posted March 21, 2017 at 8:08 a.m. in the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on March 21, 2017 at 8:49 a.m., more than 24 hours prior to the time set for the meeting.

TRUSTEES PRESENT

Ms. Kelly Brader
Mr. Larry McAtee
Dr. Jim Rodgers (1:03 p.m.)
Ms. Jan Slater
Mr. Larry Stevens
Ms. Allison Petersen
Mr. Joe Hodges
Mr. Phil Lakin
Dr. Jeff Goodloe

TRUSTEES ABSENT

Chief Bryan Wood (Excused)

OTHERS PRESENT

Steve Williamson, EMSA
Jim Winham, EMSA
Kent Torrence, EMSA
Frank Gresh, EMSA
Tracy Johnson, EMSA
Kelli Bruer, EMSA
Julie Roberts, EMSA
Sonny Geary, AMR
Tina Wells, AMR
Lara O'Leary, AMR
Heath Wright, AMR
Randy Strozyk, AMR
Hannah Jackson, Schnake Turnbo
Jim Orbison, Riggs Abney

A quorum was present and the meeting was called to order at 1:00 p.m. by Ms. Petersen.

CONSENT AGENDA

1. Approval of Board Minutes from EMSA's Board of Trustees Meeting of March 22, 2017 at 1:00 p.m.

Upon motion made by Mr. Stevens and seconded by Ms. Slater, the Board of Trustees voted to approve the Board Minutes from EMSA Board of Trustees Regular Meeting dated February 22, 2017 at 1:00 p.m.

AYE: Ms. Slater, Mr. Stevens, Ms. Petersen, Mr. McAtee, Ms. Brader, Mr. Hodges, Mr. Lakin

NAY: None

ABSENT: Dr. Rodgers, Chief Wood

The Motion was passed.

REGULAR AGENDA

1. Chairman's Report

There is no Chairman's Report at this time. Ms. Petersen turned the meeting over to Mr. Williamson.

2. President's Report

a. Compliance Report-Jim Winham, Chief Operating Officer - Mr. Winham reported the compliance and exclusion numbers for the month of February 2017. A discussion was had regarding the number of Oklahoma deaths attributed to the flu. Mr. Winham turned the meeting over to Frank Gresh to provide analysis on a new graph reflecting the top ten dispatch complaints. Discussions were had to the consistency of complaints and the standard dispatching system used throughout the world. Mr. Lakin inquired as to the breakdown of zones in both cities. Mr. Williamson explained the zones represent population density per square mile.

b. Financial Report-Kent Torrence, Chief Financial Officer – Mr. Torrence presented the February 2017 financial review and report. Ms. Petersen questioned when we may expect the new ambulances. Mr. Williamson answered it will probably be a couple of months due to waiting on the last set of remounts for the current ambulances in addition to the work on the new ambulances' chassis with the new air rides. He added that the system is on a schedule that is programmed out.

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c. Patient Revenue Cycle – Steve Williamson, Chief Executive Officer – Mr. Williamson presented the February 2017 Patient Services Outlook report on Ms. Lehman's behalf.

d. Patient Satisfaction-Kelli Bruer, VP Communications/Public Relations – Ms. Bruer presented the February 2017 Compass Point Dashboard report. Ms. Slater questioned how much control we have over community events. Mr. Williamson stated there can be compliance issues with community events and we will be discussing those possibly next month. A discussion was had about being proactive in our planning for the annual spring break in our school systems.

e. President's Commentary-Steve Williamson, Chief Executive Officer – Mr. Williamson stated that we are watching legislative items at both the statewide and federal level. We are keeping a close eye on the Oklahoma Health Care Authority and the Governor's move toward the tobacco tax and what will happen with reductions. Our hospital and transfer business negotiations and seeking contracts are doing very well. He hopes to have something as they mature to bring back to the Board. Finally, the building progress in the East is right on schedule. Mr. Williamson concluded his commentary by informing the Board there will be policies at the next meeting for them to look at about things happening in the legislature—some new drafting of the health care regulations. Mr. Hodges shared that the information he has received to date is if the tobacco tax does not pass they are looking at an 11% reduction in funding to the Health Care Authority so that will affect all providers including ambulance services. Ms. Slater reminded Mr. Williamson he had stated at the last meeting that we are anticipating a 7% reduction in state revenues and asked him if that has changed. Mr. Hodges interjected to emphasize when he said the 11% reduction—that is for the next fiscal year, so we are trying to hold all provider rates through the end of this budget cycle. Mr. Williamson replied that we won't have the 7% reduction because we are anticipating what the Health Care Authority projected as an 11% decrease. Mr. Hodges stated we don't know exactly what the reductions will be for the health care providers or the ambulance services. Ms. Petersen summarized by saying the Health Care Authority will take their 11% cut and divvy that out amongst providers and that 11% is the threat if we don't have the tobacco tax.

3. Medical Director's Report

Dr. Goodloe informed the Board that we, as an EMS system, are featured as a cover story for an unprecedented two months running in the Journal of EMS, which is the most widely distributed and read publication in the EMS industry. He said there is a lot to be optimistic about in our EMS system in the clinical operations. Dr. Goodloe pointed out the key successes as AMR leadership, frontline personnel and efficiency management. He went on to cover call reductions, call analyses, scene efficiency and the greatness of the clinical people. Ms. Slater inquired as to the hospitals in the Eastern division taking the patients any faster and Mr. Williamson answered yes that we are working on some innovative approaches to help them and our bed holds have decreased considerably. Dr. Rodgers directed his question what the Medical Control Board supervises to Dr. Goodloe who responded that it supervises the regulated service area which comprises the two EMSA divisions, Tulsa Fire, Oklahoma City Fire and approximately thirteen (13) suburban fire departments as well as American Airlines, who has an emergency response team.

4. New Business

There is no New Business at this time.

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5. Trustees' Reports

There are no Trustees' Reports at this time.

6. Next Meeting

The next meeting will be held Wednesday, April 26, 2017 at 1:00 p.m.

7. Adjourn

Ms. Petersen adjourned the meeting at 1:55 p.m.

Julie Roberts, Assistant Secretary

Date