

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting**

Wednesday, June 27, 2012
EMSA Corporate Offices
1111 Classen Dr., OKC, OK 73103
1417 N. Lansing Ave., Tulsa, OK 74106

Minutes:

NOTICE AND AGENDA for the meeting of the Board of Trustees of the Emergency Medical Services Authority, a Public Trust, was posted June 26, 2012 in the offices of the City Clerk of Oklahoma City at 8:49 am, and with the City Clerk of the City of Tulsa on June 25, 2012 at 4:55 pm, more than 24 hours prior to the time set for the meeting.

A quorum was present. The meeting was called to order at 1:00 p.m. by Ms. Lillian Perryman.

TRUSTEES PRESENT

Ms. Lillian Perryman
Mr. Gary Marrs
Mr. Clay Bird
Mr. Phil Lakin
Mr. Mark Joslin
Dr. Tyree Seals
Mr. Larry Stevens
Dr. Ed Shadid
Mr. Joe Hodges
Dr. Jeffrey Goodloe

OTHERS PRESENT

Steve Williamson, EMSA
Kent Torrence, EMSA
Angie Lehman, EMSA
Ann Laur, EMSA
James Davis, EMSA
Kelli Bruer, EMSA
Tracy Johnson, EMSA
Lara O’Leary
Jim Orbison, Riggs/Abney
Kris Koepsel, Riggs/Abney
Jarrod Kopp, Schnake/Turnbo/Frank
Doug Dowler, City of Oklahoma City
Ziva Branstetter, Tulsa World

TRUSTEES ABSENT

Dr. Jim Rodgers

CONSENT AGENDA

1. Approval of Regular Board Minutes of May 23, 2012

Upon motion made by Mr. Marrs and seconded by Mr. Stevens, the Board of Trustees voted to approve the Regular Board Minutes of May 23, 2012.

AYE: Mr. Gary Marrs, Mr. Joe Hodges, Mr. Larry Stevens, Ms. Lillian Perryman,
Mr. Mark Joslin, Mr. Clay Bird

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin, Dr. Ed Shadid, Dr. Tyree Seals

REGULAR AGENDA

1. Chairman's Report

Ms. Lillian Perryman, Chair of the EMSA Board of Trustees, encouraged the Board to refrain from long, extensive discussions during meetings. She suggested they look at the merits of any discussion, vote and move ahead, or agree to bring the item back for more consideration the following month. Ms. Perryman noted that in the prior two meetings, the Medical Director was unable to give his report due to time constraints, and she feels it important time is made available for his report. All board members present agreed.

Ms. Perryman then asked Mr. Kris Koepsel of the Riggs Abney Law Firm to provide the Board with an update regarding the status of the class action lawsuit, Johnson, et al. v. Emergency Medical Services Authority and Works and Lentz, Inc.

Mr. Koepsel informed the board that a Motion to Dismiss Plaintiffs' Second Amended Petition or, Alternatively, Motion for Summary Judgment and Brief in Support was filed May 29, 2012. Copies were available for the Board. The Motion lays out the substantive arguments, with the actual consisting of about 100 pages. The response to this Motion is due by the plaintiffs on July 11. Depositions of Mr. Steve Williamson and Ms. Angie Lehman will be taken on July 2nd and 3rd.

Mr. Marrs asked Mr. Koepsel when he might expect to hear a response on the Motion. Mr. Koepsel explained that depending on the response, EMSA's attorneys may depose the plaintiffs, resulting in a reply brief most likely being filed in the first part of August.

2. Approval of the Professional Services Agreement Between the City of Oklahoma City and the Emergency Medical Services Authority

The Professional Services Agreement between the City of Oklahoma City and EMSA effectuates the provisions of the Oklahoma City Utility Fee ordinance (No. 23,765), whereby utility customers in OKC may participate in the Medical Services Program (TotalCare). Oklahoma City acts as billing agent for EMSA and receives, records and remits such payments to EMSA on behalf of the Utility Customer and OKC, and on behalf of and as escrow agent for EMSA, retains certain revenues as a rate stabilization fund. In addition,

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 3

the agreement solidifies the City's intent to ensure that capital, such as equipment and ambulances, will be owned by the City of Oklahoma City.

Upon motion made by Mr. Marrs and seconded by Mr. Stevens, the Board of Trustees voted to approve the Professional Services Agreement Between the City of Oklahoma City and the Emergency Medical Services Authority.

AYE: Ms. Lillian Perryman, Mr. Clay Bird, Mr. Joe Hodges, Mr. Mark Joslin, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin, Dr. Ed Shadid, Dr. Tyree Seals

3. Approval of the Lease Agreement Made and Entered Into by the City of Oklahoma City and the Emergency Medical Services Authority

Mr. Williamson explained that the lease agreement between the City of Oklahoma City and EMSA provides for the lease of capital that the City of Oklahoma City owns, such as equipment and ambulances, to the Authority. The lease agreement ensures the City of Oklahoma City maintains ownership of the capital.

Upon motion made by Mr. Stevens and seconded by Mr. Marrs, the Board of Trustees voted to approve the Lease Agreement Made and Entered Into by the City of Oklahoma City and the Emergency Medical Services Authority.

AYE: Mr. Gary Marrs, Mr. Larry Stevens, Mr. Clay Bird, Mr. Joe Hodges, Ms. Lillian Perryman, Mr. Mark Joslin

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin, Dr. Ed Shadid, Dr. Tyree Seals

4. President's Report

Mr. Williamson reviewed the compliance and exclusion reports for the month of May, 2012. Both the eastern and western divisions did well for the month. The eastern division was in compliance in Priorities 1, 2, and 3, with all categories above 90%. The Priority 4 category,

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting

Wednesday, June 27, 2012

Page 4

a non-emergency category, was at 88%. In the western division, Priorities 1 and 2 were both above 90%, the Priority 3 category was at 89% and there were no calls in the Priority 4 category. There were no areas of discrimination in either division.

Mr. Williamson was present at the city council meeting in Oklahoma City on Tuesday, June 12. Included on the agenda were two items concerning EMSA.

The first was an amendment to OKC Ordinance #23,765, which provides utility customers the option of paying for TotalCare benefits from EMSA on a monthly basis on their utility bill. The current ordinance does not contain the TotalCare program details, nor does it provide a method for removing a utility customer from the program for nonpayment. The ordinance amendment incorporates the details of the program into the ordinance so the program structure and rules are spelled out. If changes are proposed to the TotalCare program in the future, amendments to the ordinance will be brought to the city council for consideration. The ordinance amendment also makes provision for removing customers from the program who do not pay their bill.

The second item on the OKC city council agenda was EMSA's proposed rate increase. The rate increase would approve raising EMSA's emergency transport rate from \$1,100 plus mileage to \$1,300, keeping the current mileage rate of \$9.00 per mile.

Both the amendment to the Utility Fee ordinance and the proposed EMSA rate increase were approved by the OKC City Council.

Mr. Williamson then told the Board that the Tulsa city council approved the same rate increase to \$1,300 with the current mileage rate of \$9.00 per mile, yesterday (June 26), but only approved it effective through December 31, 2012. The Tulsa city council was hesitant to improve the rate increase until the State Auditor's office completed their audit of EMSA. The audit should be complete and the report written by the end of December. Once the audit report is made available, the council will decide whether to extend the rate increase past December 31.

Mr. Williamson told the Board today is Dr. Seals last board meeting. His term ends June 30, 2012. Mr. Williamson acknowledged Dr. Seals and thanked him for his years of service to the Board and the community.

Mr. Williamson explained there would be no Financial Report or presentation today. Mr. Kent Torrence, EMSA's CFO, injured his knee and was out due to surgery, and therefore was unable to prepare the report in time. Financials will be sent to Board members within the next couple of days.

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting**

Wednesday, June 27, 2012

Page 5

5. Appointment of an EMSA Board of Trustees Personnel Committee

Mr. Williamson reminded the Board that at the May 23 Board meeting, Councilor Lakin had brought forth the recommendation that a Personnel Committee be formed. Mr. Williamson requested Mr. Hodges be one of the members of the Committee, due to his business knowledge and experience in health care. Ms. Perryman asked Mr. Hodges if he would be willing to serve on the Personnel Committee, and he agreed.

Mr. Bird recommended Mr. Lakin also be appointed to the Committee, as it was his suggestion the committee be formed. Mr. Lakin was not yet present, but it was agreed he would be nominated to be a member of the Committee as well.

Upon motion made by Mr. Joslin and seconded by Mr. Bird, the Board of Trustees voted to Appoint Mr. Joe Hodges and Mr. Phil Lakin to comprise the EMSA Board of Trustees Personnel Committee.

AYE: Mr. Larry Stevens, Mr. Gary Marrs, Mr. Clay Bird, Mr. Joe Hodges,
Mr. Mark Joslin, Ms. Lillian Perryman

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin, Dr. Ed Shadid, Dr. Tyree Seals

6. Approval of EMSA's Educational Reimbursement Policy

Mr. Williamson told the Board that EMSA's Educational Policy was based on the educational policy of the City of Tulsa. EMSA's legal counsel has reviewed the policy and suggests a consent form be signed by each employee who applies to participate in the program. The consent form is attached to the policy in the packets (in red), and states the employee has read the policy, understands it, and consents to a deduction of paid educational expenses, should the employee not meet the conditions of the policy.

Upon motion made by Mr. Marrs and seconded by Mr. Stevens, the Board of Trustees voted to Approve EMSA's Educational Reimbursement Policy with the recommended consent form added as a standard part of the policy.

AYE: Ms. Lillian Perryman, Mr. Mark Joslin, Mr. Larry Stevens, Mr. Clay Bird,
Mr. Joe Hodges, Mr. Gary Marrs

NAY: None

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 6

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin, Dr. Ed Shadid, Dr. Tyree Seals

7. Approval of EMSA's Attendance Policy

Mr. Larry Stevens stated that if Board approval of EMSA's policies is required for accreditation, he will understand, but it is his opinion the Board should not approve some of the policies. He feels it is very close to micro-management by the Board. Some of the policies are internal policies, and he sees no reason for the Board to get involved in approval of those.

Mr. Williamson suggested the Board go ahead and approve those policies on today's agenda, and going forward, EMSA's attorney will review and their approval will suffice for CAAS accreditation. The Board agreed.

Mr. Marris noted that on the first page of the Attendance Policy, it states a 12 month rolling calendar period would be used to track excessive absenteeism. However, he noticed that on page 3, the policy indicates "the patterns of excessive absenteeism or abuse are considered cleared and no longer 'current' if no additional steps are required within the 6-month period subsequent to the last disciplinary step taken." Mr. Marris doesn't think it makes sense that the disciplinary steps should be wiped clean after six months, if the policy is based on a rolling twelve month tracking calendar.

Mr. Williamson asked Ms. Angie Lehman, vice president of Patient Financial Services, for her recommendation pertaining to the paragraph in the policy to which Mr. Marris refers. Ms. Lehman recommended the paragraph in question be stricken from the policy.

Upon motion made by Mr. Marris and seconded by Dr. Shadid, the Board of Trustees voted to amend EMSA's Attendance Policy, striking the paragraph in the middle of Page 3, which reads, "For progressive discipline purposes, the patterns of excessive absenteeism or abuse are considered cleared and no longer 'current' if no additional steps are required within the 6-month period subsequent to the last disciplinary step taken. However, all documentation is a part of the employee's permanent personnel record."

AYE: Dr. Ed Shadid, Ms. Lillian Perryman, Dr. Tyree Seals, Mr. Clay Bird, Mr. Joe Hodges, Mr. Mark Joslin, Mr. Gary Marris, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting

Wednesday, June 27, 2012

Page 7

Mr. Marrs then made a motion to approve the EMSA's Attendance Policy as presented and amended.

Upon motion made by Mr. Marrs and seconded by Dr. Shadid, the Board of Trustees voted to approve the EMSA Attendance Policy as presented and amended.

AYE: Dr. Ed Shadid, Ms. Lillian Perryman, Dr. Tyree Seals, Mr. Clay Bird, Mr. Joe Hodges, Mr. Mark Joslin, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin

8. Approval of EMSA's Annual Evaluations Policy

Mr. Williamson stated the Annual Evaluations Policy has also been reviewed and redlined by EMSA's counsel.

Upon motion made by Mr. Stevens and seconded by Mr. Marrs, the Board of Trustees voted to Approve EMSA's Annual Evaluations Policy as presented.

AYE: Ms. Lillian Perryman, Dr. Ed Shadid, Dr. Tyree Seals, Mr. Clay Bird, Mr. Joe Hodges, Mr. Mark Joslin, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin

9. Approval of EMSA's Code of Conduct

Dr. Shadid noted that the Code of Conduct addresses discrimination in Section 1.3, but he wondered if discrimination is covered in other policies, as well. In addition, he asked if EMSA has a policy that addresses sexual orientation.

Mr. Williamson indicated that EMSA staff will go through the policies carefully and bring any policies that address discrimination and sexual orientation to the meeting in July.

Mr. Marrs brought Section 5.4 of the Code of Conduct, Honoraria, to the Board's attention. As it currently reads, EMSA employees must turn over to EMSA honoraria in excess of

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 8

\$200, unless the employee used paid time off to attend the program for which the honoraria is paid. Mr. Marrs feels if employees are getting paid by EMSA for the day they attend the program in the capacity of faculty or a speaker, they should not be able to accept additional monies from the association hosting the program.

Dr. Goodloe stated that the policy at the University of Oklahoma College of Medicine calls for any honoraria speakers fees, etc., to be paid directly to the University or be turned over to the University. The University may then administer those funds according to University policy. Dr. Goodloe believes this practice circumvents any possibility of ethical conflicts.

Mr. Marrs suggested Section 5.4 be amended to read that all honoraria shall be turned over to EMSA unless the employee is using paid time off to attend the program.

Mr. Marrs also had a question regarding Section 7.4. – Personal Use of Corporate Assets. The last sentence of Section 7.4 reads, “Prior to engaging in any activity on company time which will result in remuneration to the employee or the use of EMSA’s equipment, supplies, materials or services for personal or non-work related purposes, employees shall obtain the approval of EMSA management.” He asked Mr. Williamson for an example of an instance in which he would approve such an activity. Mr. Williamson stated there was no such activity he would approve.

After brief discussion, Mr. Marrs suggested the last sentence of Section 7.4 be stricken from the Code of Conduct.

Dr. Shadid then asked about Section 5.1 – Outside Financial Interests. He asked if there is a need to address the topic of family members being employed by an outside vendor which does business with EMSA. Mr. Williamson asked Dr. Shadid if he would prefer to wait to address this particular topic, as it is included in the scope of work provided for the audit. Dr. Shadid agreed this topic, as well as others, can be revisited after the audit.

Ms. Perryman then asked if there were any other questions or comments about the Code of Conduct. Hearing none, she asked for a motion.

Upon motion made by Mr. Stevens and seconded by Mr. Bird, the Board of Trustees voted to Approve EMSA’s Code of Conduct with two amendments. The first amendment changes the last sentence of Section 5.4 – Honoraria, to read, “However, all honoraria shall be turned over to EMSA unless the employee used paid time off to attend the program for that portion of the program for which the honoraria is paid.” The second amendment strikes the last sentence of Section 7.4 from the Code of Conduct.

AYE: Mr. Joe Hodges, Mr. Mark Joslin, Mr. Larry Stevens, Mr. Clay Bird, Dr. Ed Shadid, Ms. Lillian Perryman, Mr. Gary Marrs, Dr. Tyree Seals

**EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting**

Wednesday, June 27, 2012

Page 9

NAY: None

ABSTENTION: None

ABSENT: Dr. Jim Rodgers, Mr. Phil Lakin

10. Update on EMSA Board of Trustees' Approval to Engage the Oklahoma State Auditor's Office for an Audit of EMSA's TotalCare Billing System/Process, Conflict of Interest, and Capital Expenditures

Ms. Perryman briefly reviewed the letter she sent to the State Auditor on June 12, 2012. The letter outlined the proposed scope of work approved by the Board at the EMSA Board meeting in May, and requested an estimate of cost and timing to perform that audit. She received a response letter from Gary Jones, the Oklahoma State Auditor & Inspector, confirming the State Auditor's ability to perform a special audit, as requested. He indicated the work on the audit could begin on approximately August 1, 2012, and would be for an amount not to exceed \$75,000. He anticipates the work will be complete and a report issued by December, 2012.

Mr. Williamson stated EMSA would like for the Board to entertain a change to the start date of the special audit, moving it from August 1 to the second week of September. He advised the Board that EMSA will be in the middle of the annual external financial audit during the month of August, and it would present a hardship to the three staff persons who work with the auditors to access records needed for two audits at the same time. In addition, those three staff persons have daily work to complete, as well.

Dr. Goodloe then asked to be recognized, as he had a prepared statement regarding the subject of the State Audit. The statement reads:

"I am speaking on my authority as an EMSA Board of Trustees member (though non-voting unless in the case of tie voting), as the Medical Director for the Medical Control Board, and with endorsement and agreement of the Chairman of the Medical Control Board, Dr. Jeffrey Reames. We believe trust in government in general and specifically to this practice of EMS medicine, trust in EMSA, promotes an effective practice of EMS medicine. Recent allegations of ethical misdeeds, specifically in some financial practices and expenditures at EMSA as reported in the lay press, have at least temporarily and among at least some of the citizens served by EMSA, resulted in a perceived lapse in trust. While this perceived lapse in trust is not directed towards any of the Emergency Medical Technicians or Paramedics admirably providing excellent prehospital emergency medical care, this perceived lapse in trust can impact their abilities to secure the necessary trust from patients needing immediate care to sustain life and limb. Accordingly, we advocate for the State Auditor's Office to begin the audit of EMSA, as commissioned by the EMSA Board of Trustees, at the earliest

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 10

availability of the State Auditor and/or his designates, solely for the clinical benefit of patients dependent upon EMSA."

Mr. Stevens asked if the State Auditor's office would still be able to meet the December completion date for the audit if the start date was moved forward to September.

Mr. Williamson replied that he thought the completion date would be moved forward, accordingly.

Discussion ensued, and it was decided Ms. Perryman, as Chair of the EMSA Board, would call Mr. Jones to see if the State Auditor's office would agree to delay the start of the audit to the second week of September, and to ask him if it would be possible to accelerate the timeframe to try and complete the audit and have a report issued by the end of December, 2012.

11. Medical Director's Report

Dr. Goodloe directed the Board's attention to the divert reports, but then stated that although the divert reports are important, a far larger issue is that of bed delay. Dr. Goodloe stated that with an increasing and problematic frequency, EMSA's ambulances are kept at hospitals over an hour to get patients from a stretcher into a bed in the emergency departments. He stated it is not the fault of nurses and physicians in the Emergency Department, but is a bed flow problem. Patients continue to be monitored by the paramedics while waiting for a bed, so they are not in danger.

The Medical Control Board is looking at the problem, and Mr. Jason Likens of Paramedics Plus has been helpful in gathering data. Dr. Goodloe made the Board aware of the bed delay issue, as there may be specific action, ideas or options presented to them in the future.

Dr. Shadid asked Dr. Goodloe if he has data by hospital. Dr. Goodloe responded that his office is working on gathering that data now. They want to be careful and accurate. If they give data to a hospital, they need to be sure it is data that is representative of the problem, and not a short snapshot of a bad week or month.

Dr. Goodloe stated the bed delay issue is a more prevalent concern in Tulsa. The problem exists in both Tulsa and OKC, but the sheer volume, numbers and lengths of delays are more of an issue in Tulsa. He feels the bed delay problem is readily apparent to the field crews and to the charge nurses in the emergency departments. The ER charge nurses will ask to go on divert, but often the hospital systems will not allow it, as they are concerned about the public relations image presented by a hospital on divert. At times, EMSA's field operation supervisors put hospitals on divert, and Dr. Goodloe supports them in doing so when it is clearly called for.

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 11

Dr. Goodloe plans to gather increased, usable data and have it available at the upcoming Medical Control Board (MCB) meeting on July 11. Most of the major hospitals in the metropolitan areas are represented on the Medical Control Board. MCB members will take the data to their individual institutions to give hospital administrators.

Ms. Perryman suggested that in addition, she believes letters should be sent to the administrators and the medical directors in the emergency departments to make sure there are no gaps in communication. Mr. Hodges agreed. He made the Board aware most hospitals have bed management process improvement plans. It's a requirement by the joint commission to do so. He believes efficiencies have improved significantly at hospitals, even as the volume of patients continues to grow. He believes the fact Dr. Goodloe is bringing this to the EMSA Board of Trustees' attention and will soon begin to show data to the Board demonstrating the scope of the problem, will increase discussion within the hospitals as to how they can help facilitate a more efficient turnaround time for EMSA units.

Dr. Shadid asked how the data is being collected. Dr. Goodloe stated that the crews have been instructed to call dispatch when they have been notified by the hospital they are on bed delay. He is specifically trying to capture the instances of bed delay over 15 minutes. The goal is to isolate the data by hospital institution so one hospital doesn't necessarily see what is happening with others. It is not his intent to create any ill-will.

Mr. Williamson appreciated Dr. Goodloe bringing the issue of bed delay to the Board's attention.

Dr. Goodloe then stated he feels EMSA has a great system. It is a system in which medics are able to appropriately oxygenate and ventilate patients. The cardiac arrest data is encouraging, and he has every reason to believe this will be the best year yet in resuscitation. A drafted state protocol is close to completion, based in majority upon the standards of care this Board has supported in Oklahoma City and Tulsa for years. He anticipates the State Department of Health will be issuing the state protocol for use in all systems, including ours, in August. Diligent efforts have already been made to prepare for bringing the additional protocols and upgrades into the system.

Mr. Williamson asked if the ability of the smaller systems in the state to continue in business would be further hurt if the state adopts the new standard of care, due to it being a higher standard than they are currently operating under.

Dr. Goodloe stated a few of the upgrades are critical, but not all are. He anticipates some systems will come to the state wanting to do more, and some will come wanting to do something less. If in those cases, it would still represent a safe practice of medicine, Dr. Goodloe feels the Department of Health would allow it. It may be a question in a few isolated situations, of a system preferring to be basic life support rather than advanced.

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 12

Today's basic life support is, in a surprising percentage of the time, yesterday's advanced life support.

Mr. Williamson indicated Medicare adjustments over the next six months may well further impact the small systems in the state. Neither Dr. Goodloe nor Mr. Williamson is optimistic regarding the future of Medicare reimbursement.

Mr. Lakin then inquired of Dr. Goodloe if it would be possible to see cardiac arrest data from prior years in order to compare it to today's data. Dr. Goodloe suggested he provide Mr. Lakin the annual reports prepared for the previous two years, as well as this year's report, which will soon be complete. Also, Dr. Goodloe volunteered to meet with Mr. Lakin to review the data. Mr. Lakin thanked Dr. Goodloe, and indicated a year by year comparison would be helpful.

Mr. Lakin then asked at what point a patient transported by EMSA actually becomes the responsibility of a clinic or hospital. Dr. Goodloe responded that the actual responsibility for a patient, from the hospital perspective, begins once that patient arrives in the emergency department, whether there is a bed or not. EMSA crews may continue to care for the patient in the hallway, due to the high ethics medics typically possess, but the patient is actually the responsibility of the hospital once he enters the emergency department.

Mr. Lakin feels if EMSA has a patient who is ill, although not critical, waiting on one of EMSA's stretchers in an ER due to bed delay, and EMSA is therefore delayed in getting to a critical patient even by 30 seconds to a minute, EMSA is not doing to the fullest extent what they could and should be doing for the citizens in their coverage area.

Mr. Lakin would like to put the issue of bed delay as a standing item on the Board agenda, to ensure EMSA is covering not only operating costs, but operating duties to the citizens, as well.

Ms. Perryman agreed. She pointed out that the hospitals are starting this year to be monitored by the Centers for Medicare and Medicaid on through-put times – the time from when a patient arrives and is seen by a doctor to when they are in a bed upstairs. She believes this is a discovery year and next year she anticipates specific parameters will be specified for those through-put times. Ms. Perryman firmly believes the hospitals are interested in doing what is right for the patient.

Mr. Hodges impressed upon the Board that these are not easy problems to solve. Millions of dollars are needed to add ICU beds, staffing for ICU beds, and in-patient beds to a hospital. With Healthcare Reform, the money is not going to be readily available.

EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust

Board of Trustees Meeting

Wednesday, June 27, 2012

Page 13

12. New Business

Dr. Shadid asked for an update on the CAD 2 CAD interface. Mr. Williamson replied that it will now go live on July 10th. The system was to go live last Tuesday, but due to an issue with the data base and the fact two key employees (one from EMSA and one from the City of Oklahoma City) were on vacations, it was decided to move the date to July 10.

13. Trustees' Reports

There were no Trustee reports, but Mr. Lakin made a suggestion regarding the use of names in EMSA's policies. Mr. Lakin feels it is preferable to list titles only in the policies, and eliminate the use of names. He feels it would aid in reducing the number of times policies are amended.

Mr. Bird asked Mr. Williamson if highway and street construction is affecting EMSA. Mr. Williamson answered that EMSA has dealt with the construction well, and he commended Paramedics Plus for the excellent work they have been doing with the computer-aided dispatch system and the positioning of units. Having the data available has been immensely helpful.

14. Next Meeting – Wednesday, July 25, 2012 – 1:00 PM via video conference – EMSA Administrative Offices, 1111 Classen Drive, Oklahoma City, OK 73103 (Western Division) and 1417 N. Lansing Ave., Tulsa, OK 74106 (Eastern Division)

15. Adjourn.

The meeting was adjourned at 2:28 pm.

Ann C. Laur, Assistant Secretary

Date: