



June 12, 2012

Rick Riffe  
Director, Special Investigative Unit  
Oklahoma State Auditor  
2300 N. Lincoln Blvd., Suite 100  
Oklahoma City, OK 73105

Re: Audit request by EMSA Board of Trustees

Dear Mr. Riffe,

At the May 23, 2012 meeting of the EMSA Board of Trustees, a motion was approved to engage the state auditor for the purpose of reviewing a scope of work for an audit of EMSA, and to then provide an estimate of cost and timing to perform an audit based on the following scope.

- **Determine if:**
  1. *EMSA policies on board governance reflect industry best practices and make policy recommendations as appropriate*
  
- **Investigate whether:**
  1. *Determine the extent and nature of any erroneous billing or collection practices by EMSA or any of its contractors*
  2. *A conflict of interest exists between EMSA executives and/or its staff and any of its contractors, which is prohibited by applicable laws or regulations, EMSA policies and procedures, the EMSA Trust Indenture, the EMSA By-laws or the EMSA Code of Conduct.*
  3. *EMSA executives, staff or other related parties received personal financial benefit from any of its contractors, which is prohibited by applicable laws or regulations, EMSA policies and procedures, the EMSA Trust Indenture, the EMSA By-laws or the EMSA Code of Conduct.*
  
- **Assess expenditures for economy and public purpose**

The desired time period to be covered in the audit is from January 1, 2009 through present. We would like to share the estimate of cost and time to perform the audit at the next EMSA Board meeting, scheduled for June 27, 2012, if feasible.

Contact information for the EMSA Board of Trustees' Audit Committee is attached.

Regards,

Lillian Perryman  
Chairman, EMSA Board of Trustees

**EMERGENCY MEDICAL SERVICES AUTHORITY**

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